

FILE: BHD

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	August 5, 1986	FILE SECTOR:	BOARD GOVERNANCE AND OPERATIONS
DATE REVISED:	February 15, 1990		
DATE REVISED:	November 16, 1995	POLICY TITLE:	BOARD MEMBER COMPENSATION AND EXPENSES
DATE REVISED:	July 15, 2004		
DATE REVISED:	October 15, 2009		
DATE REVISED:	March 21, 2013		
DATE REVISED:	November 20, 2014		
DATE REVISED:	May 19, 2016		

Members of the board of education will receive compensation as follows:

The president of the board of education shall receive \$100 per meeting, the board clerk \$95 per meeting, and other board of education members shall receive \$75 for attendance at meetings of the board of education; such as,

- ◆ All regularly scheduled monthly meetings
- ◆ The annual meeting
- ◆ Any special board of education meetings
- ◆ The organizational meeting

Board of education members shall receive \$45 per meeting at other approved board meetings; such as,

- ◆ CESA and WASB sponsored meetings
- ◆ Board standing committee meetings
- ◆ Meetings or activities when board member attendance is approved by the board of education
- ◆ Legislative area boards of education meeting
- ◆ Other meetings as approved by the board

District Committees with volunteer board representation shall not be reimbursable.

Members of the board of education will be reimbursed for travel expenses incurred in the performance of their board approved responsibilities:

- Registration
Registration for out-of-district meetings and seminars will be made through the district administrator's executive assistant.

- Transportation
Board of education members are encouraged to use district vehicles when traveling outside the district. However, if a vehicle is not available, the board member may claim mileage to attend meetings, both in and out-of-district, as described above, based on actual mileage and at the current rate as prescribed in policy DLCA "Mileage Reimbursement."
- Lodging
The actual cost of lodging will be reimbursed provided the cost is reasonable and proper. A receipted lodging statement is required and must be attached to the travel voucher. It is the responsibility of the board member to pay any difference between a single room rate and that of a double if the board member has any other person sharing that room.
- Meals
Board members will be provided expenses for meals while on approved overnight school district business as follows:
 - ◆ For all meetings *outside* the district that require an overnight stay, actual meal expenses are reimbursable. Meal reimbursement expenses for any one day shall not exceed \$40.00. Receipts must be submitted for reimbursement.
- Claims for expense reimbursement must be submitted on an Expense Reimbursement Form.

CROSS REFERENCE: DLC and DLCA

LEGAL REFERENCE: Wisconsin State Statutes 120.10(3)(4) and 120.13(16)(32)