

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	October 10, 1989	FILE SECTOR:	PERSONNEL
DATE REVISED:	May 18, 2000	POLICY TITLE:	ADMINISTRATORS
DATE REVISED:	August 21, 2003		COMPENSATION AND
DATE REVISED:	June 22, 2011		BENEFITS
DATE REVISED:	September 15, 2016		

Compensation

An administrative salary should reflect the value the school district places on the particular position. It should provide the individual with stability, coupled with the individual's sense of continued professional growth. The salary structure assumes high quality performance; however, provisions must be made in a system of compensation for level of job responsibilities and for those who function significantly above or below what is expected of them.

The district administrator shall provide the board with placement and salary recommendations for all other administrators. The district administrator's recommendation regarding any merit-based change to an administrator's salary shall be tied to his/her review of the administrator's job performance.

Vacation Benefits

All vacation days must be approved by the district administrator prior to use. No payment will be made for unused vacation time. In the event circumstances make it necessary for principals or directors to be called into work during vacation time, a plan to use the lost vacation time shall be submitted to the district administrator for approval. No more than 10 consecutive scheduled school days shall be missed.

In the case of the district administrator, he or she shall give prior notification to the board of education of vacation time to be taken.

CROSS REFERENCE: CBE

LEGAL REFERENCE: Section 118.245 Wis. Stats.