

FILE: CBG

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	October 16, 1979	FILE SECTOR:	GENERAL SCHOOL
DATE REVISED:	May 16, 1996		ADMINISTRATION
DATE REVISED:	July 15, 2004	POLICY TITLE:	ADMINISTRATOR
DATE REVISED:	June 22, 2011		EVALUATION
DATE REVISED:	September 15, 2016		

In January of each year, or as soon thereafter as practicable, the Medford Area Public School District Board of Education will conduct a closed session to evaluate the district administrator's performance (with the district administrator present for such portions of the evaluative discussion as the board deems appropriate) and to discuss the district administrator's evaluations of the performance of the administrative team. Evaluations shall be based on written, board-approved job descriptions (PI 8.01(2)(q) Wisconsin Administrative Code).

Through evaluation of the district administrator, the board of education shall strive to:

- Clarify for the district administrator his/her role in the school system as seen by the board of education.
- Provide effective administrative leadership for the school system.
- Clarify for all board of education members the role of the district administrator in the light of his/her job description and the immediate priorities among his/her responsibilities as agreed upon by the board of education and the district administrator.
- Develop harmonious working relationships between the board of education and the district administrator.

The board of education shall provide itself and/or the district administrator with periodic opportunities to discuss district administrator-board of education relationships, and shall inform him/her in writing, at least annually, of any inadequacies as perceived by the board of education.

CROSS REFERENCE: Administrative Job Descriptions & Employment Contract of the District Administrator
LEGAL REFERENCE: Sections 19.85, 118.24, and 121.02(1)(q) Wisconsin Statutes and PI 8.01(2)(q) Wisconsin Administrative Code