

FILE: CCB

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: October 16, 1979	FILE SECTOR: GENERAL SCHOOL
DATE REVISED: February 15, 2001	ADMINISTRATION
DATE REVISED: July 15, 2004	POLICY TITLE: LINE AND STAFF
DATE REVISED: October 21, 2004	RELATIONS

The board of education desires the district administrator to establish clear understandings on the part of all personnel of the working relationships in the school system.

Lines of direct authority shall be those approved by the board of education and shown on district organization charts.

Personnel shall be expected to refer matters requiring administrative action to the administrator to whom they are responsible. That administrator shall refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

It is expected that the established lines of authority will serve most purposes. But all personnel shall have the right to appeal any decision made by an administrative officer through grievance procedures established through board of education policy.

Additionally, lines of authority do not restrict in any way the cooperative, sensible working together of all staff members at all levels in order to develop the best possible school programs and services. The established lines of authority represent directions of authority and responsibility; when the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the program and operations of the school system.

CROSS REFERENCE: BG, CCB-R and CCC

LEGAL REFERENCE: