

**FILE: CHA**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

<b>DATE ADOPTED:</b> June 24, 1991	<b>FILE SECTOR:</b> GENERAL SCHOOL
<b>DATE REVISED:</b> July 17, 2003	<b>ADMINISTRATION</b>
<b>DATE REVISED:</b> November 17, 2016	<b>POLICY TITLE:</b> DEVELOPMENT OF
<b>DATE REVISED:</b> November 28, 2022	<b>ADMINISTRATIVE RULES AND POLICY ABSENCE PROCEDURE</b>

Medford Area Public School District Board of Education (BOE) shall delegate to the district administrator the function of specifying the required actions and designing the detailed arrangements, under which the school will be operated. These detailed arrangements shall constitute the administrative regulations governing the schools. They shall be defined in written form and organized for easy use. The administrative regulations must be consistent with the policies of the BOE, statutory law and case law.

The BOE shall formulate and adopt administrative regulations when specific statutes require it or in special circumstances.

In the absence of policy, the district administrator or their designee shall assume authority and/or perform duties as needed which will be subject to later consideration of the BOE.

**CROSS REFERENCE:**  
**LEGAL REFERENCE:**