

FILE: DFE

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: October 8, 1991 FILE SECTOR: FISCAL MANAGEMENT
DATE REVISED: September 18, 2003 POLICY TITLE: GATE RECEIPTS
AND ADMISSIONS

Admission receipts of school events shall be controlled by the administrative staff. The district administrator, or his/her designee, shall be responsible for the administration and supervision of all phases of school events for which an admission is charged.

Records shall be maintained to provide chronological and accounting data for subsequent review and analysis.

CROSS REFERENCE: DFEA
LEGAL REFERENCE: