

MEDFORD AREA PUBLIC SCHOOL DISTRICT

**DATE ADOPTED:** January 17, 1991      **FILE SECTOR:** FISCAL MANAGEMENT  
**DATE REVISED:** September 16, 1999    **POLICY TITLE:** MILEAGE REIMBURSEMENT  
**DATE REVISED:** September 21, 2000  
**DATE REVISED:** August 16, 2001  
**DATE REVISED:** February 16, 2004  
**DATE REVISED:** July 15, 2004  
**DATE REVISED:** August 16, 2004  
**DATE REVISED:** October 20, 2005  
**DATE REVISED:** June 19, 2008  
**DATE REVISED:** April 16, 2009  
**DATE REVIEWED:** September 20, 2012  
**DATE REVIEWED:** August 17, 2017

School vehicles, if available, must be used by school personnel traveling on authorized school business. Persons driving their personal vehicle on authorized school business will be paid at a rate determined as follows:

The reimbursement rate will vary according to the price of regular unleaded gasoline posted on the pump at the Medford Kwik Trip station established on January 1 and July 1 of each year (the reimbursement rate will remain the same during each six month period) as follows:

COST/GAL. OF UNLEADED	REIMBURSEMENT
1.00 - 1.099	.27
1.10 - 1.199	.28
1.20 - 1.299	.29
1.30 - 1.399	.30
1.40 - 1.499	.31
1.50 - 1.599	.32
1.60 - 1.699	.33
1.70 - 1.799	.34
1.80 - 1.899	.35
1.90 - 1.999	.36
2.00 - 2.099	.37
2.10 - 2.199	.38
2.20 - 2.299	.39
2.30 - 2.399	.40
2.40 - 2.499	.41
2.50 - 2.599	.42
2.60 - 2.699	.43

COST/GAL. OF UNLEADED	REIMBURSEMENT
2.70 - 2.799	.44
2.80 - 2.899	.45
2.90 - 2.999	.46
3.00 - 3.099	.47
3.10 - 3.199	.48
3.20 - 3.299	.49
3.30 - 3.399	.50
3.40 - 3.499	.51
3.50 - 3.599	.52
3.60 - 3.699	.53
3.70 - 3.799	.54
3.80 - 3.899	.55
3.90 - 3.999	.56
4.00 - 4.099	.57
4.10 - 4.199	.58
4.20 - 4.299	.59
4.30 - 4.399	.60

In any instance, the allowable reimbursement rate shall not exceed the maximum rate allowable under IRS regulations.

**CROSS REFERENCE:**    BHB, BHD, CBE, and GCLA  
**LEGAL REFERENCE:**