

FILE: DM

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: January 22, 1980 FILE SECTOR: FISCAL MANAGEMENT
DATE REVISED: October 16, 2003 POLICY TITLE: CASH IN SCHOOL BUILDINGS
DATE REVISED: August 17, 2017

Each principal will be responsible for the proper safeguarding of cash in school buildings. All money collected by school employees and students shall be turned in to the school office on the day of receipt and placed in a locked receptacle until deposited into the appropriate financial institution.

CROSS REFERENCE:
LEGAL REFERENCE: