

**FILE: ECA**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: February 19, 1980      FILE SECTOR: SUPPORT SERVICES**  
**DATE REVISED: January 16, 1992      POLICY TITLE: BUILDINGS AND**  
**DATE REVISED: October 15, 1998      GROUNDS SECURITY**  
**DATE REVIEWED: December 16, 2004**  
**DATE REVIEWED: January 17, 2013**

Buildings of the Medford Area Public School District constitute one of the greatest investments of the school district. It is deemed in the best interest of the district to protect the investment adequately.

Security should mean not only maintenance of a secure (locked) building but protection from fire hazards and faulty equipment and safe practices in the use of electrical, plumbing, and heating equipment. The board of education encourages close cooperation with local law enforcement, fire departments, state and federal authorities, and with insurance company inspectors.

Access to school buildings and grounds outside of regular school hours shall be limited. An adequate key control system shall be established which will limit access to buildings to authorized personnel and will safeguard against the potential of entrance to buildings by keys in the hands of unauthorized persons.

Records and funds shall be kept in a safe place and under lock and key when required.

Protective devices designed to be used as safeguards against illegal entry and vandalism shall be installed when deemed appropriate.

**CROSS REFERENCE: DM & ECAA**  
**LEGAL REFERENCE:**