FILE: ED

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	**February 13, 1992**	**FILE SECTOR:**	**SUPPORT SERVICES**
DATE REVISED:	**December 16, 2004**	**POLICY TITLE:**	**MATERIAL RESOURCE MANAGEMENT**
DATE REVIEWED:	**January 17, 2013**		

The Medford Area Public School District shall provide for the central purchasing, receiving, warehousing, and distribution of supplies, equipment, and material common to the requirements of all schools.

The business services director shall establish management procedures to assure the orderly procurement, storage, distribution, and maintenance of equipment and supplies. A system of equipment and supplies recordkeeping will be developed and maintained to meet district and state reporting requirements.

CROSS REFERENCE: DJA & DJC
LEGAL REFERENCE: