

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: March 19, 1992
DATE REVISED: April 20, 2000
DATE REVISED: February 17, 2005
DATE REVISED: February 16, 2012
DATE REVISED: March 17, 2016

FILE SECTOR: SUPPORT SERVICES
POLICY TITLE: STUDENT TRANSPORTATION SERVICES

Student transportation is a part of the total education program and is the direct responsibility of the administrative and policy-making officials of the district.

Medford Area Public School District shall provide safe, timely, and economical transportation for all eligible students residing within the school district boundaries under provisions of the appropriate Wisconsin State Statutes and board of education policy governing student transportation.

1. General Organization of Authority

The district administrator is responsible for overseeing the daily operation, enforcement, and administration of the student transportation system. He/she works with the transportation contractor and other related employees.

All administrators will work with citizens of the district in resolving transportation problems that might arise in the implementation of these transportation policies.

The responsibilities for the safety and discipline of the riders shall be shared by the district administrator, transportation contractor, building principals, parents/guardians, and subsequently, the bus driver when riders are in transit. It is also the responsibility of the bus driver to determine the safety of a student walking due to inclement weather.

2. Private School Students

Pursuant to Wisconsin State Statutes, transportation shall be provided to students attending private schools in accordance with the provision of the Wisconsin State Statutes.

3. Students with Disabilities

Pursuant to Wisconsin State Statutes, transportation shall be provided to all students with disabilities who reside within the school district boundaries or are enrolled in the district under the public school open enrollment program if the IEP indicates such services are required in order to achieve a free appropriate public education (FAPE).

Whenever possible, students with disabilities will be transported on a regular school bus, provided they are able to board the school bus on their own accord and do not require special care while on the school bus.

Special transportation arrangements will be made by the Director of Special Education and Student Services for all students with disabilities who are determined by IEP Committee to be in need of such accommodations.

4. **Open Enrollment Students**

Any student attending the Medford Area Public School District under the open enrollment opportunity will be picked up at the nearest bus stop/residence on the normal route. Parent(s)/guardian(s) of open enrollment students will be responsible for contacting the family of that “bus stop” to ensure the student may come into the home should it be necessary.

5. **Handbook**

The transportation handbook shall be revised and approved by the board of education on a regular basis. It shall include regulations pertaining to:

- A. School Bus Rider Rules
- B. School Bus Rider Discipline Procedure
- C. Extra-curricular Trip Rules
- D. Personal Safety for Students
- E. Contractor Responsibilities
- F. School Bus Driver Rules
- G. Driving Tips
- H. Emergency Procedures

CROSS REFERENCE: EEAA, JECBD, and JECC

LEGAL REFERENCE: 115.76(5), 115.787, 118.51(14), 118.52(11), Chapters 120 and 121, Wis. Stats, and TRANS 300, Wis. Admin. Code PI 7