

**FILE: FG**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: December 19, 1980**    **FILE SECTOR: FACILITIES DEVELOPMENT**  
**DATE REVISED: May 17, 1994**        **POLICY TITLE: BOARD INSPECTION AND**  
**DATE REVISED: March 22, 2005**        **ACCEPTANCE OF NEW FACILITIES**  
**DATE REVISED: March 21, 2013**  
**DATE REVISED: August 16, 2018**

Completed projects shall be inspected in accordance with the contract for architectural services. It shall be the architect's responsibility to insure that the building is completed as designed.

The district administrator shall inspect the new facility for completeness, compare expenditures against the actual features of the building, and make certain that all contractual agreements concerning the construction of the facility have been fulfilled. The district administrator shall recommend the acceptance or non-acceptance of the completed project to the Board of Education (BOE).

Other inspections may include those by the BOE and administrative staff.

Formal acceptance shall be made by the BOE. The BOE may accept a facilities project when final inspection has found construction to be completed in accordance with the plans, specifications, costs and building codes.

It shall be the policy of the BOE that the acceptance of new construction be withheld until all details are complete and the buildings are certified as complete by the district administrator.

**CROSS REFERENCE:**

**LEGAL REFERENCE: §120.13(9) Wis. Stats.**