

FILE: GBCD

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: December 19, 1991 FILE SECTOR: PERSONNEL
DATE REVISED: December 16, 1999 POLICY TITLE: EMPLOYEE MISCONDUCT
DATE REVISED: September 15, 2005 REPORTING
DATE REVIEWED: October 29, 2012

In cases of employee misconduct, the district administrator (or board of education president if the misconduct is by the district administrator) shall do the following:

1. Report the name of any school district employee licensed by the state superintendent to the Wisconsin Department of Public Instruction, along with a complete copy of the licensee's personnel file and all records related to any investigation, if any of the following occurs:
 - a. The employee is charged with a crime against children, a felony with a maximum prison term of at least five years or a crime in which the victim was a child.
 - b. The employee is convicted of a crime described in item (a) or of 4th degree sexual assault.
 - c. The employee is dismissed, or his/her contract is not renewed, by the district based in whole or in part on evidence that the person engaged in immoral conduct as defined by law.
 - d. The employee resigns or is requested to resign and the District Administrator has a reasonable suspicion that the resignation relates to the person having engaged in immoral conduct.
2. Report the name of any school district employee who is not licensed by the state superintendent if the employee is convicted of a crime described in item (1)(a) above or of 4th degree sexual assault.
3. Send a copy of any report that is made to the state superintendent and to the employee who is the subject of the report.
4. Make such reports as required above within 15 days after he/she becomes aware of the charge, conviction, dismissal, nonrenewal or resignation.

CROSS REFERENCE: GBCBB & GBCB

LEGAL REFERENCE: §115.31, §19.356, 940, 948, 73.03 Wisconsin Statutes, Act 84