

FILE: GCDA

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: August 19, 1993
DATE REVISED: June 15, 2000
DATE REVISED: November 18, 2004
DATE REVISED: December 15, 2005
DATE REVIEWED: November 15, 2012

FILE SECTOR: PERSONNEL
POLICY TITLE: CRIME INFORMATION
RECORDS CHECK

Prior to the appointment of any person to a paid or volunteer position with the Medford Area Public School District, the district administrator or his/her designee will conduct a crime information records check through the Wisconsin Department of Justice.

If a crime records check reveals a conviction or pending charge which the candidate failed to disclose as required on the district application form, his/her application for employment will be rejected.

If the crime records check confirms a conviction or pending charge which the candidate acknowledged on the application form, a determination shall be made in consultation with administration, board of education, local police authorities, and/or legal counsel whether or not to reject the application based upon a consideration of the circumstances of the conviction/pending charge and whether the circumstances substantially relate to the nature of the particular position for which the candidate has applied.

CROSS REFERENCE: IICC

LEGAL REFERENCE: §111.335 Wis. Stats.