

**MEDFORD AREA PUBLIC SCHOOL DISTRICT  
RURAL VIRTUAL ACADEMY**

**DATE ADOPTED: June 16, 2005      FILE SECTOR: RURAL VIRTUAL ACADEMY**  
**DATE REVISED: March 15, 2007      POLICY TITLE: INTERNET SAFETY**  
**DATE REVISED: June 20, 2013**  
**DATE REVISED: March 22, 2021**

Rural Virtual Academy (RVA) provides computers, networking services, online coursework, online educational subscriptions services, e-mail domain access, and various other telecommunication resources to its students and staff. These resources will be integrated, where appropriate, in the curriculum. As student(s) or staff of RVA use telecommunications resources, it is essential that each student and staff person recognize his/her responsibility in having access to vast services, sites, and people. The student(s) or staff person is ultimately responsible for his/her actions in accessing telecommunication services and for adhering to district use policies, procedures, and guidelines.

RVA cannot guarantee the accuracy of the information or the appropriateness of any material that a student or staff person may encounter online. RVA believes that the valuable information and interaction available online far outweighs the possibility that student(s) or staff may procure materials that are not consistent with the educational goals of RVA or district. Our focus is in providing individual student(s) and staff with the understanding and skills needed to use online resources, systems and services in ways appropriate to their educational and work related needs.

**Conditions and Rules for Use**

Access to the electronic network and resources within RVA is a privilege, not a right. This privilege will be revoked at any time for deliberate use not consistent with policy RVA-JFC: *Student Code of Conduct* or *RVA Faculty Handbook*. Furthermore, unacceptable use may result in suspension or revocation of network privileges and possibly other disciplinary action up to and including suspension, termination of enrollment or expulsion from the district. The student(s), parent(s), and staff agree to not hold RVA responsible for materials acquired by the student(s) or staff on the system, for violations of copyright restrictions, user mistakes or negligence, or any cost incurred by users. Parents shall supervise students while using online resources, systems and services. RVA administration will determine what is unacceptable use and such decisions are final. The following constitutes the conditions and rules for use:

- Student(s) and staff shall not access or use electronic mail or other computerized communication systems to relay threatening, intimidating, abusive, or harassing measures. Such use may result in criminal sanctions consistent with Wisconsin Statute 947.0125.
- Student(s) and staff shall not impose their choices on others, access private files, attempt to break the security systems, copy software illegally, or use computer supplies that are not for school-related activities.
- Student(s) and staff are prohibited from adding, removing, or otherwise altering software, hardware, or content on RVA network or equipment without explicit permission.

- Student(s) and staff accessing district online resources, systems and services may not corrupt network integrity by deliberately allowing inappropriate and/or dangerous files (i.e., viruses) to enter the system.
- Any use of the network to facilitate or engage in illegal activity is prohibited.
- Copyrighted material may not be placed on the network or otherwise be electronically retained on school devices or other systems without the copyright owner's permission.
- Plagiarism is prohibited.
- Student(s) and staff are responsible for the ethical and educational use of their own accounts. These accounts are to be used only by the authorized owner of the account for the authorized purposes. Student(s) and staff shall not intentionally obtain copies of and/or modify the files or passwords belonging to other users, reveal confidential information, or exhibit online conduct that is unethical, immoral and/or illegal.
- RVA is not responsible for the accuracy or quality of information obtained through its online resources, systems and services. RVA is also not responsible for any damages the student(s) suffers, including loss of data resulting from delays, non-deliveries, mis-deliveries, hardware system problems, or service interruptions. Use of any information obtained via district technology is at the user's risk.
- Student(s) and staff are expected to conduct themselves respectfully online. They shall abide by generally accepted rules of network etiquette. This includes but is not limited to: being polite, refraining from using vulgar or offensive language, causing others to feel uncomfortable, harassing others, or creating a disruption within the school or network.
- RVA equipment shall not be deliberately or willfully damaged. Accidental damage is to be immediately reported to RVA.
- Student(s) and staff may not utilize online resources, systems and services to conduct any violation of the policy *RVA-JFC Student Code of Conduct* or *RVA Faculty Handbook*.
- RVA Administrator or designee may establish additional rules and procedures that they deem necessary to insure proper use of online resources, systems and services in the school.
- It is the responsibility of RVA staff to inform the student of his/her responsibilities when accessing online resources, systems and services and the proper etiquette for their use.

All RVA communications have no expectation to privacy and RVA reserves the right to archive all student and staff online communications and behavior.

RVA also reserves the right to review any material on RVA-issued accounts and to monitor RVA files retained on online resources, systems and services in order to make determinations use is appropriate. RVA shall respect the privacy of users when reviewing and monitoring accounts.

**CROSS REFERENCE:** IIBGA, IIBGB, IIBGC, JFC, KGA, RVA-JFC

**LEGAL REFERENCE:** §118.13, 120.13(1), 120.18, 121.02(1)(H), 943.70, 947.0125, 947.0125 Wis. Stats.