

**MEDFORD AREA PUBLIC SCHOOL DISTRICT
RURAL VIRTUAL ACADEMY**

**DATE ADOPTED: January 26, 2017 FILE SECTOR: RURAL VIRTUAL ACADEMY
DATE REVISED: October 25, 2021 POLICY TITLE: EARLY GRADUATION
REQUIREMENTS**

The Rural Virtual Academy (RVA), under the direction of the Medford Area Public School Board of Education and RVA Governance Board, recognizes that some students pursue educational goals which include graduation from high school at an earlier date than their designated class. Therefore, the RVA allows for early graduation for students who have met the requirements outlined in policy RVA-IKF as well as the additional requirements outlined in policy RVA-IKFA-R.

**CROSS REFERENCE: RVA-IKF, RVA-IKFA, RVA-IKFB, RVA-JI, RVA-JIA, RVA-JIB
LEGAL REFERENCE: 118.33, 121.02(l)(p) Wis. Stats. & PI 18.03**

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Students who intend to graduate in less than four years of high school must meet the requirements listed below:

- Students must complete a minimum of three years of high school.
- Students must meet all graduation requirements as outlined in policy RVA-IKF.
- Students are permitted to graduate at the end of any term.
- Students must notify RVA Administration of intention and purpose to graduate early at least one semester in advance by completing and submitting RVA-IKFA-E.
- Parent/guardian has submitted a letter of request in support of their child graduating early.
- A meeting between student, parent/guardian, administration, (consortium rep, if applicable) and school counselor has been conducted to discuss early graduation.

**CROSS REFERENCE: RVA-IKF, RVA-IKFA, RVA-IKFB, RVA-JI, RVA-JIA, RVA-JIB
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Early Graduation Checklist

Student Name _____

- ☐ Student has requested early graduation at least one semester in advance.
Date Received _____
- ☐ Student is scheduled to meet all graduation policy requirements of the RVA and/or their consortium district.
Date _____
- ☐ Parent/guardian has submitted a letter of request in support of their child graduating early.
Date Received _____
- ☐ Student has stated an intent and purpose for early graduation.
Date Received _____
- ☐ A meeting between student, parent/guardian, administration, and guidance counselor has been conducted to discuss early graduation.
Date of Meeting _____
- ☐ Student and parent/guardian have been informed of commencement ceremony details as outlined in RVA-IKFB.
Date _____
- ☐ Student and parent/guardian have been informed of limited eligibility for scholarships as outlined in policies RVA-JI, RVA-JIA, and RVA-JIB.
Date _____
- ☐ Student and parent/guardian have been informed the student will receive their diploma after the end of the second semester with the other graduates and will receive a final transcript, signifying graduation, at the time of their graduation.
Date _____

- ☐ Student and parent/guardian have been informed that upon graduation they will no longer be able to participate in school-sponsored classes, sports, clubs, field trips, events, or receive internet reimbursements.

Date _____

- ☐ Student and parent/guardian have been informed that early graduates are able to keep their school issued devices and accounts until commencement.

Date _____

-----**For School Use Only**-----

- ☐ Approved
- ☐ Denied

School Administrator