

**Medford Area Public School District  
Finance Committee Meeting**

December 16, 2024

Medford Area Public Schools District Office

The meeting was called to order at 4:01 p.m.

**Present:** Laura Lundy, John Zuleger, Steve Deml, Brian Hallgren, Dave Fleegel, Audra Brooks, Nicole Gebert

**Food Service Update/RFP Discussion:** Audra Brooks presented on food service. The matrix is worth 100 points with 9 areas valued.

The 9 areas include:

1. Cost/Financial Proposal
2. Menu Selection
3. Local Purchasing, Involvement, and Wellness
4. Experience, References, and Service Capabilities
5. On Site Manager/Food Service Director - Overall Staffing Plan including Professional Development
6. Involvement of Students, Staff & Patrons
7. Financial Condition/ Accounting Reporting Systems
8. Promotion of the School Food Service Program
9. Guarantee

**Food Service Equipment:** Audra Brooks presented on the MASH student survey results about the possibility of a vending machine for meals and if they would use it. The board asked about renting vs purchasing and cost associated with it. This information will be brought back to the next meeting.

Estimates were presented on replacing components within the compressor units. Motion (Zuleger/Deml) to use K&B's replacement quote to replace components within the compressor units. motion carried.

**Consideration of the 2023-24 Audit:** Audra Brooks presented on the audit.

**Consideration of Monthly Expenditures:** A motion was made to approve the expenditures as presented. (Deml/Fleegel) Motion carried.

**Meeting Dates:**

Next Meeting January 27 at 5:00 p.m.

**Adjournment:**

A motion to adjourn the meeting was made at 4:57 p.m. (Deml/Fleegel) Motion carried.