

Medford Area Public School District Finance Committee Meeting

November 24, 2025
Medford Area Public Schools District Office

Meeting called to order at 5:01 p.m.

Present: Laura Lundy, Dave Fleegel, Steve Deml, Brian Hallgren, Audra Brooks, Brian Wilson. **Absent:** John Zuleger

- 1. Food Service Update:** Audra Brooks gave an update on Food Service.
- 2. Consideration of Video Board/Raider Field:** Ryan Pilgrim presented on the consideration of a new score board. Current boards are becoming outdated and parts are no longer guaranteed. His objective is to obtain permission to solicit advertising and sponsorships from local businesses in order to fund the replacement of the scoreboards. There was discussion and no motion from the finance committee. This will be discussed at the board level.
- 3. Consideration of the 2025-26 Budget:** Audra Brooks presented on the 2025-26 budget.
 - a. Consideration of Assistant Principal position at SES: Laura Lundy presented information regarding the administrative structure at SES. In an effort to strengthen and sustain effective leadership and support for students and staff, the district is proposing to reclassify the Elementary Assistant Principal position as an Elementary Principal position.

The proposal includes an increase in contract days from 200 to 230 and an associated adjustment in compensation. Expanded responsibilities for the role would include, but are not limited to:

- Full principal duties at SES, including staffing, evaluations, budgeting, and daily operations
- Collaboration with the MAES principal on district-level activities and initiatives
- Facilitation and supervision of summer school programming in June and August

This proposal will be brought forward for further discussion at the board level. It will be removed from the personnel report and highlighted as a separate item during board discussion.

- 4. Update on Health Insurance:** Audra Brooks provided an update on the district's health insurance. She reported that open enrollment has now closed and that the

process went smoothly. Health insurance informational meetings were well attended, and no significant issues have been identified.

- a. **Consideration of Bank Account for Health Insurance:** Audra Brooks presented on setting up a segregated bank account for health insurance. Motion (Fleegel/Deml) to approve a bank account for health insurance with Nicolet National Bank as presented. Motion carried.
- 5. Consideration of Monthly Expenditures:** A motion was made to approve the expenditures as presented. (Deml/Fleegel) Motion carried.
- 6. Meeting Dates:** Next Meeting Finance meeting Monday, December 22 at 5:00 p.m.

Adjournment: A motion to adjourn the meeting was made at 5:38 p.m. (Deml/Fleegel) Motion carried.