

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**Medford Area Public School District Office**  
**May 22, 2023**  
**6:00 p.m.**

**Updated 5/17/23**

**Pledge of Allegiance**  
**Open Meeting Law Compliance**  
**Period of Public Comment**  
**Correspondence**

1. Legislative Update
2. Good News
3. Student Council Report

**Mission:** *To ensure that all students learn.*  
**Vision:** *We expect all students to learn at high levels. We will work collaboratively with colleagues, students and parents to challenge and support all individuals to*

**Please Note:**  
The order of the agenda may change at the meeting.

**Consent Agenda**

Consideration of:

1. Approval of Agenda
2. Approval of Meeting Minutes – Regular and Reorganizational Board of Education Meeting Minutes from Monday, April 24, 2023
3. Approval of Treasurer's Report
4. Approval of Personnel Report
1. Approval of 66.0301 Soar Contract

**Regular Business**

2. Recognition of the Taylor County Educator of the Month
3. Report on Cares Model
4. Five Day a Week PreK Plan
5. Update on Strategic Goal #5 Operations / Technology
6. Finance Committee Update
7. 10 Year Facility Plan
8. Summer School Update
9. 2023-24 Budget Study
  - a. Setting the Date for 2023 Annual Meeting
  - b. Other Funds Budget for 2023-24
  - d. Staffing
  - e. Class Sizes / Section Numbers
10. Open Enrollment Report
11. Board Policy Adoption and/or Deletion:
  - a. For Second Reading Adoption: DJC Bidding Requirements, DJD Performance Bond and Assurance Requirements, DK Payment Procedures, DLBA Deferred Compensation Vendors – 403(b) & 457(b), DLC Expense Reimbursement, DLCA Mileage Reimbursement, DM Cash in School Buildings, DN School Properties Disposal
  - b. For First Reading Adoption: N/A
  - c. Review/Consideration: CI Temporary Administrative Arrangements, EFA School Wellness, IL Testing Program

**Adjourn**

*Copies of this revised agenda were sent to the Star News, WKEB/WIGM Radio, Medford Area Public Schools and posted at the District Office on Monday, May 12, 2023*

**Medford Area Public School District  
Regular Board of Education Meeting  
Medford Area Middle School  
April 24, 2023**

The regular meeting of the Medford Area Public School District Board of Education was called to order by President Dave Fleegel, on Monday, April 24, 2023 at 6:00 p.m. in the District Office Board Room.

**Roll Call**

Roll call indicated that Board Members Dave Fleegel, Kurt Werner, Brian Hallgren, Steve Deml, Corey Dassow, Aemus Balsis, Don Everhard, and John Zuleger, were present.

Absent: Jodi Nuernberger, District Administrator Pat Sullivan was present.

**Pledge of Allegiance**

**Open Meeting Compliance**

Dave Fleegel stated, "This meeting has been posted in accordance with the state open meeting law."

**Organizational Business:**

**Dave Fleegel provided the report of the Spring Election Results.**

**Election of President:** John Zuleger nominated Dave Fleegel for President.

(Hallgren/Deml) Moved to close nominations and cast a unanimous ballot. Motion Carried

**Election of Vice President:** Steve Deml nominated John Zuleger for Vice President.

(Fleegel/Deml) Moved to close nomination and cast ballot. Motion carried

**Election of Clerk:** Dave Fleegel nominated Jodi Nuernberger for Clerk. (Hallgren/Deml)

Moved to close nominations and cast a unanimous ballot. Motion carried.

**Election of Treasurer:** Dave Fleegel nominated Brian Hallgren for Treasurer.

(Zulleger/Deml) Moved to close nominations and cast a unanimous ballot. Motion carried.

**Designation of Official Depositories:** Motion to approve designation of official depositories as presented. (Deml/Zuleger) Motion carried

**Designation of official Newspaper:** Motion to designate Star News as the official newspaper. (Fleegel/Hallgren) Motion carried.

**Appointment of WASB Delegate and Alternate Delegate:** Motion to appoint Jodi Nuernberger as the WASB Delegate (Fleegel/Hallgren) Motion carried. Motion to appoint Steve Deml as the WASB Alternate Delegate (Fleegel/Hallgren) Motion carried

**Appointment of CESA Representative:** John Zuleger nominated to appoint Dave Fleegel as the CESA Representative. Motion carried. John Zulleger nominated to appoint Don Everhard as the CESA Alternate Representative. Motion carried

**Discussion of Committee Appointment Process:** Dave Fleegel will distribute committee assignments and share when complete.

**Swearing in of new board members:** New board members were sworn in.

**Period of Public Comment:** None

**Correspondence**

1. Recognitions/Good News: Saskatoon Damm was named a semifinalist for the U.S. Presidential Scholars Program
2. Student Council Update: Updated the board on spring activities at MASH
3. Legislative Update: None

**Consent Agenda**

Motion (Zuleger/Balsis) to approve the consent agenda: Approval of Agenda; Secretary's Report; Approval of Regular Board of Education Meeting Minutes of March 27, 2023; Approval of Treasurer's Report; and Personnel Reports, and approval of RVA 66.0301 agreements for the Tigerton & Algoma School Districts, Motion Carried.

**Regular Business**

1. **Concession Stand/Building Trades Discussion:** The board took a tour of the concession stand prior to the meeting.
2. **Board Committee Discussion:** This was discussed above during organizational business.
3. **Food Service Contract:** Audra Brooks presented on the food service contract information. Motion from finance not to increase food prices for students for the 23-24 school year. Motion carried  
Motion from finance to go to a 5% increase on the renewal for the food service contract. Roll Call Vote: Yes: Deml, No: Zuleger, Hallgren, Balsis, Everhard, Fleegel, Dassow, Werner Motion fails 7:1  
Motion (Fleegel/Hallgren) to increase renewal to 7%. Hallgren requests Roll Call Vote: Yes: Deml, Everhard, Werner, Balsis, Dassow, Zuleger, Fleegel, Hallgren Motion carried 8:0
4. **YMCA Update:** Pat Sullivan gave an update on discussions he is having with the YMCA.
5. **Finance Meeting Update:** Brian Hallgren gave an update on the finance meeting. Dave Fischer presented on the Farm to Fork event coming up at MASH with the FFA.
6. **Consideration/Discussion of 2023/2024 Budget Study:** Audra Brooks presented on the budget study.
7. **Consideration of Board Policy Adoption and Deletion:**
  - a. **For Second Reading:** : DIBA Student Agency Fund Management, DIE Audit, DJA Purchasing Authority, DJB Debt Management
  - b. **For First Reading:** DJC Bidding Requirements, DK Payment Procedures, DLBA Deferred Compensation Vendors – 403(b) & 457(b), DLC Expense Reimbursement, DLCA, Mileage Reimbursement, DM Cash in School Buildings, DN School Properties Disposal
  - c. **Review Consideration:** JE Attendance/Truancy, IGCD NWECS/ Start College Now/Early College Credit Program, RVA-IGCD Start College, Now/Early College Credit Program Editorial Changes

Motion (from Policy) to approve second reading as presented. Motion carried.

Motion (from Policy) to approve review/considerations as presented. Motion carried

**Contemplate Adjourning to Closed Session:**

Motion (Dassow/Werner) to adjourn to closed session, Roll Call Vote: Yes: Corey Dassow, Aemus Balsis, Steve Deml, Dave Fleegel, Kurt Werner, John Zuleger, Brian Hallgren, Don Everhard Motion Passes 8-0

Meeting adjourned to closed session at 7:27 p.m.

Under Wisconsin Statutes to discuss and take action, if appropriate regarding Administrator Employment, Resignation, and Contract Non-Renewal [pursuant to Wis. Stat. §19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stat. §118.24].

**Adjourn**

Motion to adjourn (Hallgren/Zuleger) Motion carried

The meeting adjourned at 7:48 p.m.

Nicole Gebert

Recording secretary \_\_\_\_\_

Jodi Nuernberger

Clerk \_\_\_\_\_

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**May 22, 2023**

**PERSONNEL REPORT**

**Resignations/Retirement/Termination:**

Kasey Phillips/ MAMS Special Education Teacher/ end of school year  
Amanda Schield/ District Mental Health Navigator/ end of school year  
Scott Brandner/ MASH Girls Head Hockey Coach\*  
Michelle Ulrich/ MASH Special Education Teacher/ end of school year  
Heather Kozey/ MASH JV Volleyball Coach\*  
Tana Thomas/ MASH JV2 Volleyball Coach\*  
Kari Rappe/ MAMS Girls Grade 7&8 Swim Coach\*

**Recommendations:**

Sarah Larson/SES PreK Teacher

Salary \$43,900 + Benefits, 181 contracts days effective 8/23/23

Kaitlyn Brooks/ MAES Grade 4 Teacher

Salary: \$42,800 + Benefits, 181 contracts days effective 8/23/23, contingent on license

Jeanette Gierl/ MAMS Reading Remediation Assistant

Wage: \$15.35/hour + Benefits, 7.5 hours per day, school days only, effective 9/1/23

Michelle Urmanski/ MAMS Grade 7 English Language Arts Teacher

Salary: \$46,400 + Benefits, 181 contract days effective 8/23/23

Tristan Durham/ MAMS Night Custodian

Wage: \$16.19/hour + \$1.50 shift premium + Benefits effective 5/30/23

Ashley Jochimsen-McCarron/ MASH Head Varsity Volleyball Coach

Salary: \$3,200.

Andrée Brushaber/ MASH Head Gymnastics Coach

Salary: \$3,400.

**Transfer for 2023-24 school year**

Alyssa Schoenborn/ MAES Special Education Teacher to

MAES Early Childhood Special Education Teacher

Heather Peterson/ MASH Special Education Teacher to MASH FACS Teacher

Krissy Bunkelman/ MAES Grade 1 Teacher to

MAES Special Education Teacher & Mental Health Educator, contingent on licensure

Libby Orth from MAES Grade 1 Teacher to MAMS Grade 6 Special Education Teacher

**Practicum Students / Student Teachers:**

Kaitlyn Brooks/ Student Teaching/ MAES Grade 3 - Weissmiller/ 2/1/23-5/3/23

Kaelee Rudolph/ Student Teaching/ MAES Kindergarten – Leonard/ 2<sup>nd</sup> semester

Amanda Page/ Preclinical Experience/ MAES Grade 3/ Ashley Jochimsen-McCarron

\* This release is contingent upon a suitable replacement being found, and/or upon acceptance of another coaching position.

**All recommendations for new hires are contingent upon receipt of satisfactory results of criminal background check, pre-employment drug test, TB tests questionnaire and pre-employment physical.**



Becky Goodrich <goodrbe@medford.k12.wi.us>

## Fwd: Thank you!

1 message

Joseph Greget <gregejo@medford.k12.wi.us>

Thu, Apr 27, 2023 at 12:44 PM

To: Becky Goodrich <goodrbe@medford.k12.wi.us>, Audra Brooks <brookau@medford.k12.wi.us>, Anne Fleegel <fleegan@medford.k12.wi.us>, Laura Lundy <lundyla@medford.k12.wi.us>

----- Forwarded message -----

From: **Kasey Phillips** <phillka@medford.k12.wi.us>

Date: Thu, Apr 27, 2023 at 11:23 AM

Subject: Thank you!

To: Justin Hraby <hrabyju@medford.k12.wi.us>, Jodi Butler <butlejo@medford.k12.wi.us>, Patrick Sullivan <sullipa@medford.k12.wi.us>, Joseph Greget <gregejo@medford.k12.wi.us>, Malinda Gumz <gumzma@medford.k12.wi.us>

Good afternoon,

I wanted to take the time to thank you all for welcoming me into this amazing school district. Not only have I enjoyed being part of the MAMS Special Family, I have also enjoyed being part of the remarkable MAMS team. Regardless of how much I have enjoyed working here, I am resigning from my position at the end of the school year. I wish I could stay but I will not be getting a degree in special education.

With a heavy heart I thank you for this amazing experience and trusting me to be part of these amazing kiddos' lives. It truly was an honor and an amazing year. You should all be proud of your staff and administrators in this building, they are definitely the best!!

Thank you!

--

Mrs. Kasey Phillips

5-8 Special Education

Medford Area Middle School

(715) 748-2516 ext.2296



Monday, May 1<sup>st</sup>, 2023

Medford Area Public School District  
124 West State St  
Medford, WI 54451

Dear Mr. Joe,

Please accept this letter as a formal notification that I am resigning from my position as a Mental Health Navigator for the Medford Area Public School District for the upcoming 2023-24 school year. I will complete my current contract through June 30, 2023.

Thank you very much for the opportunity to work in this position. I've enjoyed getting to work with students and staff, learning more about the school system, and helping at community events.

Please let me know if there's anything I can do to help with this transition. I wish the Medford Area Public School District continued success!

Sincerely,



Amanda Schield

Accepted:

5/2/23





Becky Goodrich &lt;goodrbe@medford.k12.wi.us&gt;

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**Fwd: Resignation**

1 message

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**Ryan Pilgrim** <pilgrry@medford.k12.wi.us>  
To: "GOODRICH, BECKY" <GOODRBE@medford.k12.wi.us>

Tue, May 2, 2023 at 7:42 AM

Here is Scott Brandner's resignation for girls hockey. This can be posted at any time.

----- Forwarded message -----

From: **Scott Brandner** <brandsc@medford.k12.wi.us>  
Date: Mon, May 1, 2023 at 7:47 PM  
Subject: Resignation  
To: Ryan Pilgrim <pilgrry@medford.k12.wi.us>

I am sending you my official resignation. Though it was a very tough decision for me I feel that I can no longer coach the Girls High School hockey team. I would like to thank Ryan and Casey for all their help this season. I would also like to thank the school and the school board for giving me this opportunity.

Sincerely,  
Scott Brandner



Becky Goodrich <goodrbe@medford.k12.wi.us>

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## Fwd: Position

1 message

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**Joseph Greget** <gregejo@medford.k12.wi.us>

Fri, May 5, 2023 at 11:16 AM

To: Becky Goodrich <goodrbe@medford.k12.wi.us>, Patrick Sullivan <sullipa@medford.k12.wi.us>, Audra Brooks <brookau@medford.k12.wi.us>, Anne Fleegel <fleegan@medford.k12.wi.us>, Andy Guden <gudenan@medford.k12.wi.us>  
Cc: Jill Lybert <lyberji@medford.k12.wi.us>

----- Forwarded message -----

From: **Michelle Ulrich** <ulricmi@medford.k12.wi.us>

Date: Fri, May 5, 2023 at 10:34 AM

Subject: Position

To: Joseph Greget <gregejo@medford.k12.wi.us>, Jill Lybert <lyberji@medford.k12.wi.us>

I want to thank you for the opportunity of working in the Raider Cafe. Unfortunately, I will not be taking the paraprofessional position. I am going to look for a Early Childhood position or substitute for the meantime, due to the fact that I can make more subbing than I can as a para. I think that Carrie would be a great fit for Damion and that if she could go over to the middle school and learn what works from Mrs. Gumz would be a great benefit for her. Again I want to thank you for having me as part of the Special Education Family.

Thank you again  
Michelle Ulrich  
MASH Special Education Teacher



Becky Goodrich <goodrbe@medford.k12.wi.us>

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## Fwd: Resignation

1 message

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**Ryan Pilgrim** <pilgrry@medford.k12.wi.us>  
To: "GOODRICH, BECKY" <GOODRBE@medford.k12.wi.us>

Mon, May 15, 2023 at 9:13 AM

See Heather Kozey's resignation for VB. I will send a separate email for all the coaching positions that we have open.

Thanks

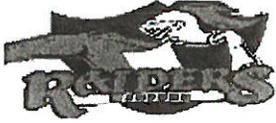
----- Forwarded message -----

From: **Heather Kozey** <kozeyhe@medford.k12.wi.us>  
Date: Thu, May 11, 2023 at 7:36 PM  
Subject: Resignation  
To: Ryan Pilgrim <pilgrry@medford.k12.wi.us>

Good evening,

It is with a lot of thought I submit my formal resignation from the JV volleyball coaching position. I have already informed Ashley of this decision.

Thank you  
Heather Kozey



Becky Goodrich <goodrbe@medford.k12.wi.us>

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## Fwd: JV2 Volleyball

1 message

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**Ryan Pilgrim** <pilgrry@medford.k12.wi.us>  
To: "GOODRICH, BECKY" <GOODRBE@medford.k12.wi.us>

Mon, May 15, 2023 at 9:14 AM

Another resignation from Tana.

----- Forwarded message -----

From: **Tana Thomas** <thomata@medford.k12.wi.us>  
Date: Sun, May 7, 2023 at 9:14 PM  
Subject: JV2 Volleyball  
To: Ryan Pilgrim <PILGRRY@medford.k12.wi.us>

Hi Ryan,

Please consider this my official resignation from the JV2 Volleyball Coaching position. I will be moving to a new home this week, which will mean a longer commute. With my fiance and I both coaching fall sports and hoping to start a family in the near future, it is becoming difficult to juggle our time in the fall.

I have communicated this to Ashley as well.

If you need anything else from me, please let me know.

Thanks,  
Tana



Becky Goodrich <goodrbe@medford.k12.wi.us>

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**Fwd: MS Swim**

1 message

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**Ryan Pilgrim** <pilgrry@medford.k12.wi.us>  
To: "GOODRICH, BECKY" <GOODRBE@medford.k12.wi.us>

Mon, May 15, 2023 at 9:29 AM

This email is for Kari Rappe's resignation for MS Girls swim.

Thanks

----- Forwarded message -----

From: **Kari Rappe** <KRappe@prevail.bank>  
Date: Mon, May 15, 2023 at 9:17 AM  
Subject: RE: MS Swim  
To: Ryan Pilgrim <pilgrry@medford.k12.wi.us>

Correct. Thanks for checking.

**Kari Rappe**

**Chief Information Officer – Medford, WI**

P: 800.205.0914 Ext. 1251/ P: 715.422.1199/ prevail.bank



**From:** Ryan Pilgrim <pilgrry@medford.k12.wi.us>  
**Sent:** Monday, May 15, 2023 9:16 AM  
**To:** Kari Rappe <KRappe@Prevail.bank>  
**Subject:** MS Swim

You don't often get email from pilgrry@medford.k12.wi.us. Learn why this is important

**CAUTION:** This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender and know the content is safe.



**RURAL VIRTUAL ACADEMY**  
**Regular Board of Education Meeting**  
**May 22, 2023**

**PERSONNEL REPORT**

**Resignations/Retirement/Termination:**

**Recommendations:**

Rachel Parks/ RVA Elementary Secretary/ 12 month, 40 hours per week  
Wage: \$16.94/hour + 12-month support staff benefits, effective 6/1/23

**Recommendations for 2023-24 school year:**

**Transfers for 2023-24 school year:**

Kathleen Alexander/ RVA Director of Special Education and Pupil Services to  
RVA Principal (9-12) & Pupil Services, effective 7/1/2023

Sara Holewinski/ RVA Principal to RVA Administrator of Teaching and Learning,  
effective 7/1/2023

Samantha Penry/ RVA Director of District Connect Special Education to  
RVA Director of Special Education, effective 7/1/2023

Jenna Versch/ RVA Assistant Principal to RVA Principal (PreK-8), effective 7/1/2023

**Practicum Students / Student Teachers:**

\* This release is contingent upon a suitable replacement being found, and/or upon acceptance of another coaching position.

**All recommendations for new hires are contingent upon receipt of satisfactory results of criminal background check, pre-employment drug test, TB tests questionnaire and pre-employment physical.**



May 17<sup>th</sup>, 2023

Audra Brooks  
Director of Business Services  
Medford Area School District  
715-748-4620 Ext. 5526

Attention Medford Area School District:

Effective at the close of the 2022-2023 School year - May 26<sup>th</sup>, 2023 - A'viands, LLC D/B/A K-12 by Elior will be making a change at the Food Service Director Position for your school district. We have engaged our talent acquisition team to start screening for candidates that will continue to enhance the food Service program. During this transition period, I will become the main contact and will also provide various management coverage for onsite supervision.

Please feel free to reach out with any questions.

Best Regards,

Matthew Mastrangelo  
District Manager  
1-414-477-2876  
[MMastrangelo@k12byelior.com](mailto:MMastrangelo@k12byelior.com)

101 N Tryon Street, Suite 525 | Charlotte, NC 28202

[www.k12byelior.com](http://www.k12byelior.com)

**MEDFORD AREA PUBLIC SCHOOL DISTRICT  
SCHOOL BOARD POLICY HANDBOOK**

**May 3, 2023**

**SECOND READING**

<b>Policy Code</b>	<b>Policy Title</b>
DJC	Bidding Requirements
DJD	Performance Bond and Assurance Requirements
DK	Payment Procedures
DLBA	Deferred Compensation Vendors – 403(b) & 457(b)
DLC	Expense Reimbursement
DLCA	Mileage Reimbursement
DM	Cash in School Buildings
DN	School Properties Disposal

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED:** November 21, 1991  
**DATE REVISED:** March 19, 1998  
**DATE REVISED:** January 19, 2004  
**DATE REVISED:** November 18, 2010  
**DATE REVISED:** April 19, 2012  
**DATE REVISED:** May 18, 2017  
**DATE REVISED:**

**FILE SECTOR:** FISCAL MANAGEMENT  
**POLICY TITLE:** BIDDING REQUIREMENTS

Medford Area Public School District Board of Education (BOE) policy is to make large purchases when practical on the basis of the lowest bid price or requests for proposals. The BOE may reject the lowest price or bid if:

- There is a question or doubt the vendor or agent can meet the commitment, or has failed to meet purchase agreements in the past, or the goods or services on the basis of previous experience or knowledge of the BOE were not satisfactory in quality.
- Events surrounding the original decision to purchase or bid have changed, thereby making it unnecessary or cost inefficient for the district to accept any or all bids.
- There are other circumstances as outlined in the original bid form or any other good and substantive reason that preclude acceptance of a bid.

In any event, all things being equal, the BOE may give preference to agents, vendors, or manufacturers residing in the school district. It is the intention of the BOE that all purchases be made in such a manner that all qualified suppliers have an equal opportunity to bid. The BOE reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the school district.

**Competitive Bids**

Purchase of and contract for projects will be subject to a competitive bid process as and when required by law.

Bids shall be sealed and shall be opened by the district administrator in the presence of at least one witness. A bidder may be required to submit a sworn statement regarding:

1. financial ability to complete the contract, including the posting of a bond where appropriate or required;
2. nature and quality of equipment to be used in performing the contract;
3. experience and past performance in performing the contract;
4. such other information the district deems relevant to the protection and welfare of the public in the performance of the contract or that are required by applicable law.

Such statements shall be delivered to the district no later than five days prior to the bid opening, or as directed by the applicable RFP, and shall be kept confidential by the district, except upon the written order of the person submitting the statement or on behalf of whom the statement is submitted, for the necessary use by the district in qualifying the person/bidder or the district. The statements shall be reviewed and the bidder notified if it is qualified to submit a bid.

### **Debarred Contractors Excluded**

The district shall not award any contract, agreement or subcontract for goods or services to any party that has been suspended or debarred from receiving contracts or subcontracts by the Federal Acquisition Regulations (FAR).

For any contract or subcontract with a value in excess of \$50,000, the district shall require that each such contractor or subcontractor obtain certification from the General Service Administration that it is not a suspended or debarred contractor and that, if at any time during performance of the services or delivery of goods in the applicable contract, said contractor or subcontractor should be identified as a suspended or debarred entity by the General Services Administration, the contractor or subcontractor shall immediately notify the district of that fact, which shall serve as sufficient grounds to terminate the contract as the district determines is appropriate.

### **General Provisions**

The BOE reserves the right to reject any and all bids.

The BOE shall be informed of the terms and conditions of all competitive bids and shall award contracts as a consequence of such bids.

Bids can be accepted by the district administrator without board notification for any single item or group of identical items costing up to \$50,000. The board must receive notification if the contract is over \$50,000.

Bids are not required for:

- Educational items such as textbooks and workbooks.
- Professional services such as attorneys and architects.
- Replacement parts or maintenance contracts for existing equipment or mechanical systems.
- CESA services utilized by the district.
- Services required to be furnished to employees as a result of an employment agreement approved by the BOE, except group health care benefits as required by law.
- Renewal of single source software licenses.

The district administrator is authorized to enter into cooperative agreements with other school districts or other organizations for the purchase of any product or service used by the school district, when such arrangements will be for the benefit of the district.

The BOE reserves the right to waive any informalities in, or reject, any or all bids or any part of any bid. Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered unless approved by the finance committee.

**CROSS REFERENCE:** District Employee Handbooks as appropriate.

**LEGAL REFERENCE:** §120.12(24) Wisconsin Statutes



**FILE: DK**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: January 22, 1980**      **FILE SECTOR: FISCAL MANAGEMENT**  
**DATE REVISED: October 8, 1991**      **POLICY TITLE: PAYMENT PROCEDURES**  
**DATE REVISED: July 16, 1998**  
**DATE REVISED: October 16, 2003**  
**DATE REVIEWED: April 19, 2012**  
**DATE REVISED: June 22, 2017**  
**DATE REVISED:**

All bills and requests for payment shall be subject to review by the Medford Area Public School District Board of Education (BOE), district administrator and/or business manager for purposes of conformance with BOE policy and state law.

The BOE shall receive, prior to each regular monthly meeting, a list of vouchers prepared for approval and a statement of receipts and expenditures in the aggregate. The BOE shall survey all bills and authorize or reject their payment.

The BOE authorizes the district administrator or their designated representative to release the following types of disbursements:

- Payroll
- Utility payments
- Vendors with annual bids or contracts approved by the BOE
- Agency fund payments
- Athletic officials and workers payments
- Vendor payments with significant savings for early payment
- Travel bills, registrations and convention costs for district staff and officials
- Unusual circumstances

All disbursements shall be made by order check, credit card, **ACH** or other draft in accordance with state law.

**CROSS REFERENCE:**

**LEGAL REFERENCE: Sections 66.0125 and 120.12(1) Wis. Stats.**

**FILE: DLBA**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: October 17, 2002**      **FILE SECTOR: FISCAL MANAGEMENT**  
**DATE REVISED: October 21, 2004**      **POLICY TITLE: DEFERRED COMPENSATION**  
**DATE REVISED: November 15, 2007**      **VENDORS – 403(B) & 457(b)**  
**DATE REVISED: June 22, 2017**  
**DATE REVISED:**

**403(b)**

The Medford Area Public School District (MAPSD) offers a voluntary 403(b) Tax Sheltered Annuity plan to help eligible employees save money for retirement. The 403(b) plan is a tax-deferred retirement savings program in accordance with Internal Revenue Code §403(b). MAPSD's plan is governed by the plan documents, which were originally adopted in September 2007, and which have been amended by the Board of Education (BOE) and may be amended by the BOE in the future. A current copy of MAPSD's plan documents is available in the business office.

**457(b)**

MAPSD also offers a voluntary 457(b) plan to help eligible employees save money for retirement. The 457(b) plan is a deferred compensation plan in accordance with Internal Revenue Code §457(b). MAPSD's 457(b) plan is governed by the plan and trust document, which were restated and amended on August 1, 2020. A current copy of MAPSD's plan and trust document is available in the business office.

**CROSS REFERENCE:**

**LEGAL REFERENCE:** Internal Revenue Code §403(b) & §457(b)

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: January 22, 1980 FILE SECTOR: FISCAL MANAGEMENT  
DATE REVISED: November 21, 1991 POLICY TITLE: EXPENSE  
DATE REVISED: September 19, 2002 REIMBURSEMENT  
DATE REVISED: June 15, 2006  
DATE REVISED: September 20, 2012  
DATE REVISED: June 22, 2017  
DATE REVISED: September 26, 2022  
DATE REVISED:

Medford Area Public School District (MAPSD) personnel and officials who incur expenses in carrying out their authorized duties shall be reimbursed in accordance with the following regulations:

- Employees requesting travel must submit the proper request form in advance.
- Claims for expense reimbursement must be submitted on an expense reimbursement form.
- Transportation  
Mileage claims may be paid for use of private vehicles on approved school district business. Claims shall be submitted on an actual mileage basis, unless an annual allowance is authorized. The mileage rate shall be set by the board of education (BOE).

Scheduled air travel is limited to the lowest fare available for that class of aircraft. Approved out-of-state travel will be reimbursed in the following manner.

- a. When necessary, the employee may travel by commercial carrier or private vehicle; the travel cost shall be the lesser amount determined in the following manner:
  1. the fare for the lowest commercial airfare available.
  2. mileage reimbursement for private vehicle according to current BOE policy.
- Lodging  
All hotel reservations will be made through the district office and paid with the district credit card. In the event that a staff member must make their own reservations for lodging, an itemized receipt is required and must be submitted with the expense reimbursement form.

- Meals  
Staff members will be provided expenses for approved meals while on approved overnight school district business, with the following listed restrictions:
  - a. Meal amounts shall require an itemized receipt. If no receipt is submitted, a statement of explanation must be provided.
  - b. The total amount of moneys which may be claimed for meal reimbursement for any one day shall not exceed \$75.00.
  - c. Alcohol will not be reimbursed.
  
- Miscellaneous  
The following and other expenses may be allowed if approved by the district administrator or designee:
  - a. Ground transportation and tips.
  - b. Actual costs of vehicle parking.

Submission of an expense reimbursement form will constitute certification of actual and necessary expenditures.

**CROSS REFERENCE: DLCA**

**LEGAL REFERENCE: §118.21(1), 118.24(5), 120.10(4), 120.13(16) & (32), Wis. Stats.**

MEDFORD AREA PUBLIC SCHOOL DISTRICT

**DATE ADOPTED:** January 17, 1991      **FILE SECTOR:** FISCAL MANAGEMENT  
**DATE REVISED:** September 16, 1999      **POLICY TITLE:** MILEAGE REIMBURSEMENT  
**DATE REVISED:** September 21, 2000  
**DATE REVISED:** August 16, 2001      **DATE REVISED:** April 16, 2009  
**DATE REVISED:** February 16, 2004      **DATE REVIEWED:** September 20, 2012  
**DATE REVISED:** July 15, 2004      **DATE REVIEWED:** August 17, 2017  
**DATE REVISED:** August 16, 2004      **DATE REVIEWED:**  
**DATE REVISED:** October 20, 2005  
**DATE REVISED:** June 19, 2008

Medford Area Public School District vehicles, if available, must be used by school personnel traveling on authorized school business. Persons driving their personal vehicle on authorized school business will be paid at a rate determined as follows:

The reimbursement rate will vary according to the price of regular unleaded gasoline posted on the pump at the Medford Kwik Trip station established on January 1 and July 1 of each year (the reimbursement rate will remain the same during each six month period) as follows:

COST/GAL. OF UNLEADED	REIMBURSEMENT	COST/GAL. OF UNLEADED	REIMBURSEMENT
1.00 - 1.099	.27	2.90 - 2.999	.46
1.10 - 1.199	.28	3.00 - 3.099	.47
1.20 - 1.299	.29	3.10 - 3.199	.48
1.30 - 1.399	.30	3.20 - 3.299	.49
1.40 - 1.499	.31	3.30 - 3.399	.50
1.50 - 1.599	.32	3.40 - 3.499	.51
1.60 - 1.699	.33	3.50 - 3.599	.52
1.70 - 1.799	.34	3.60 - 3.699	.53
1.80 - 1.899	.35	3.70 - 3.799	.54
1.90 - 1.999	.36	3.80 - 3.899	.55
2.00 - 2.099	.37	3.90 - 3.999	.56
2.10 - 2.199	.38	4.00 - 4.099	.57
2.20 - 2.299	.39	4.10 - 4.199	.58
2.30 - 2.399	.40	4.20 - 4.299	.59
2.40 - 2.499	.41	4.30 - 4.399	.60
2.50 - 2.599	.42	4.40 - 4.499	.61
2.60 - 2.699	.43	4.50 - 4.599	.62
2.70 - 2.799	.44	4.60 - 4.699	.625
2.80 - 2.899	.45		

In any instance, the allowable reimbursement rate shall not exceed the maximum rate allowable under IRS regulations.

**CROSS REFERENCE:** BHB, BHD, CBE and GCLA  
**LEGAL REFERENCE:**

**FILE: DM**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: January 22, 1980 FILE SECTOR: FISCAL MANAGEMENT**  
**DATE REVISED: October 16, 2003 POLICY TITLE: CASH IN SCHOOL BUILDINGS**  
**DATE REVISED: August 17, 2017**  
**DATE REVIEWED:**

**Medford Area Public School District** Each principals will be responsible for the proper safeguarding of cash in school buildings. All money collected by school employees and students shall be turned in to the school office on the day of receipt and placed in a locked receptacle until deposited into the appropriate financial institution.

**CROSS REFERENCE:**  
**LEGAL REFERENCE:**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT  
SCHOOL BOARD POLICY HANDBOOK**

**May 3, 2023**

**Review/Consideration**

<b>Policy Code</b>	<b>Policy Title</b>
CI	Temporary Administrative Arrangements
EFA	School Wellness
IL	Testing Program

**FILE: CI**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: June 24, 1991**                      **FILE SECTOR: SCHOOL ADMINISTRATION**  
**DATE REVISED: July 15, 2004**                      **POLICY TITLE: TEMPORARY**  
**DATE REVISED: December 20, 2016**                      **ADMINISTRATIVE ARRANGEMENTS**  
**DATE REVIEWED: June 22, 2017**  
**DATE REVISED: June 21, 2018**  
**DATE REVIEWED: June 24, 2019**  
**DATE REVISED: August 24, 2020**  
**DATE REVISED: June 27, 2022**  
**DATE REVIEWED:**

The responsibility for decision making shall be clearly delineated in the event the district administrator is unavailable. If the district administrator is unable to be reached, the responsibility and authority to act for the district shall fall to a member of the administrative staff as authorized by the board of education.

The board of education hereby appoints in the following order:

1. Director of Curriculum and Instruction
2. Elementary Principal
3. High School Principal

Review annually in June.

**CROSS REFERENCE:**  
**LEGAL REFERENCE:**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED:** February 16, 2006      **FILE SECTOR:** SUPPORT SERVICES  
**DATE REVISED:** January 25, 2007      **POLICY TITLE:** SCHOOL WELLNESS  
**DATE REVISED:** March 21, 2013  
**DATE REVISED:** June 22, 2017      **DATE REVIEWED:**  
**DATE REVIEWED:** August 24, 2020  
**DATE REVISED:** June 27, 2022

Medford Area Public School District (MAPSD) promotes healthy schools by supporting wellness, good nutrition and regular physical activity as part of the total learning environment. The district supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students. Improved health optimizes student performance potential.

MAPSD supports and promotes a healthy school nutrition environment, which includes the following:

- Quality school meals with an emphasis on nutrient dense foods (i.e., whole grains, fresh fruits, vegetables and dairy products).
- Healthy food choices.
- Pleasant eating experiences.
- Nutrition education.
- Opportunities for physical activity within the school day.
- Marketing health and nutrition within the community.

MAPSD will promote knowledge and behavior that improves health, intellectual development and overall quality of life. Students, parents, teachers, school officials including district nurse, community and business leaders must be actively involved in ensuring that the school environment promotes good health.

The district will set forth nutrition guidelines set by the state and federal government for all foods available in each school during the school day. Nutrition guidelines will be based on sound nutrition facts and principles. Foods will be selected with the objective of promoting student health and reducing childhood obesity.

MAPSD assures that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the U.S. Department of Agriculture (USDA), as applicable to schools. School meals will meet at least minimum nutritional standards set forth in federal child nutrition program laws and regulations, including but not limited to the Dietary Guidelines for Americans.

MAPSD will develop and maintain a wellness plan that will address nutrition guidelines, nutrition education, physical activity and other school-based activities that are designed to promote student, staff and community wellness. This wellness plan will be reviewed every three years (triennially) by the district administrator and policy implementation status and follow-up activities will be reported to the school board and administration.

**CROSS REFERENCE:**

**LEGAL REFERENCE:** Child Nutrition and WIC Reauthorization Act of 2004, Dietary Guidelines for Americans, Smart Snacks in School Page 1 of 3

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: January 25, 2007  
DATE REVISED: March 21, 2013  
DATE REVISED: June 22, 2017  
DATE REVIEWED: August 20, 2020  
DATE REVISED: June 27, 2022

FILE SECTOR: SUPPORT SERVICES  
POLICY TITLE: SCHOOL WELLNESS

**Nutrition Standards**

MAPSD promotes nutrition integrity in all school buildings. The School Nutrition Association (SNA) defines nutrition integrity as “a guaranteed level of performance that assures all foods available in schools for students are consistent with recommended dietary allowances and dietary guidelines and, when consumed, contribute to the development of lifelong, healthy eating habits.”

To promote nutrition MAPSD encourages:

- Adhering to nutrition standards based on the Dietary Guidelines for Americans and the current USDA Food Nutrition Guidelines.
- Considering student preferences in menu planning.
- Providing meals with enough calories to support growth.
- Evaluating the nutritional value of foods over a period of time.
- Purchasing food items that meet expected quality and nutrition standards.
- Preparing foods in ways that provide optimal nutrition and student acceptance.
- Carefully selecting other foods offered in addition to meals (competitive foods) to promote nutrition and encourage healthy eating habits.
- Providing a pleasant eating environment.
- Promoting nutrition education.
- Developing cooperative efforts between nutrition professionals and other school / community members.

MAPSD encourages school administrators, teachers and food service staff to work together to develop and support nutrition policies and procedures aimed at promoting lifelong healthy eating. Nutrition integrity and nutrition education should be an integral part of nutrition policies. MAPSD encourages using the following district nutrition standards as minimal guidelines:

**School Meal Program**

- Encourage the consumption of nutrient dense food which provide students with calories rich in the nutrient content needed to be healthy.
- Any given food item for sale prior to the start of the school day and throughout the instructional day, will have no more than 30% of its total calories derived from fat.
- Any given food item for sale prior to the start of the school day and throughout the instructional day, will have no more than 10% of its total calories derived from saturated and trans fats combined.

- Nuts and seeds are exempt from these standards because they are nutrient dense and contain high levels of monounsaturated fat. Foods high in monounsaturated fat help lower “bad” LDL cholesterol and maintain “good” HDL cholesterol.
- The full meal hot lunch program will continue to follow the U.S. Government’s Nutrition Standards.
- The hot lunch provider will follow the District Nutrition Standards when determining the items in a la carte sales.
- It is recognized that there may be rare special occasions when the school principal may allow a school group to deviate from these Standards.

### **Individual Sales**

All foods and beverages sold individually through vending machines will be subject to the guidelines of the USDA publication Smart Snacks in School. Vending machines will not be in operation during lunch periods for students.

### **Teacher Incentives**

Strong consideration should be given to non-food items as part of any teacher-to-student incentive programs. Should teachers feel compelled to utilize food items as an incentive, they are encouraged to adhere to district nutrition standards.

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED:** March 19, 1990      **FILE SECTOR:** INSTRUCTION  
**DATE REVISED:** May 18, 1993      **POLICY TITLE:** TESTING PROGRAM  
**DATE REVISED:** March 15, 2001  
**DATE REVISED:** July 19, 2007  
**DATE REVISED:** February 20, 2014  
**DATE REVISED:** September 15, 2016  
**DATE REVISED:** May 18, 2020  
**DATE REVISED:**

Medford Area Public School District (MAPSD) shall establish and maintain a testing program which can be used, communicated and interpreted by school staff.

The testing program will provide:

- Assessment of MAPSD educational program for purposes of reporting the overall status of the district and charting the growth of its students by grades, curricular areas and schools.
- Interpretations for use by staff in making program improvement decisions at the student, classroom, building and district levels. The district testing program shall include tests as required by state and federal law. Testing results shall be made available to the public in accordance with state law.
- Information which will be used to provide appropriate educational experiences for students in areas such as remediation, gifted and talented, Title I and any other areas of specialized help.

Students with disabilities shall participate in state-required testing, with appropriate accommodations and alternative assessments where necessary and as indicated in the student's individualized education program (IEP). Decisions regarding the testing of Limited-English proficient (LEP) students shall be made on an individual basis in accordance with board policy and established procedures.

Parent(s)/guardian(s) shall be notified yearly of the standardized testing schedule and shall be provided with information regarding their child's performance on state academic assessments as soon as possible after the assessment results are received from the Department of Public Instruction.

MAPSD shall not discriminate in the testing program on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures. This does not, however, prohibit the use of special testing or counseling materials or techniques to meet the individualized needs of students.

**CROSS REFERENCE:** Special Education Handbook, IGBFA, IKE, and JB-R  
**LEGAL REFERENCE:** 118.13, 118.30, 121.02 (l)(r)(s) Wis. Stats., PI 8.01(2)(r)(s), PI 9.03(1), PI 13 of the Wis. Admin. Code, & No Child Left Behind Act of 2001

### State Testing Opt Out Form

The state tests that our students participate in each year serve as an indicator of our students' academic performance. Results of the exam are reported to the Wisconsin Department of Public Instruction for the purpose of school and district accountability.

Under current state law, parent(s)/guardian(s) are allowed to opt their children out of state testing. Please understand, should you elect to opt your child out of state testing, their score will be reported as a "non-tested student" when calculating overall achievement of MAPSD students.

If you choose to opt your child out of state testing, please sign the "Opt Out" form and return it to the school **no later than two weeks before the scheduled tests.**

**Opt Out forms are valid for the current school year only.** You must complete a new opt out form each year.

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### Parent/Guardian Exemption Form

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_

- Test (check box):
- Access for ELL (Grades K – 12)
  - Pre ACT Secure Aspire (Grades 9 – 10)
  - ACT (Grade 11)
  - DLM (Grades 3 – 11)
  - Forward Exam (Grades 3 – 8 & 10)

- School (check box):
- Medford Area Elementary School
  - Medford Area Middle School
  - Medford Area Senior High
  - Rural Virtual Academy
  - Stetsonville Elementary School

I do not want my child to participate in the above state test(s). I understand that my child's score on the exam will be recorded as "not tested" and will be reflected as such on the school and the district State Accountability Report Card.

If you have any questions, you may contact your child's school principal or Director of Curriculum & Instruction at 715-748-4620.

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

**RURAL VIRTUAL ACADEMY**  
**Regular Board of Education Meeting**  
**May 22, 2023**

**ADDENDUM TO PERSONNEL REPORT**

**Resignations/Retirements/Terminations:**

Keri Cherek/ RVA Administrative Assistant – Mosinee Learning Center/ effective 6/8/23

**Recommendations:**

**Transfers for 2023-24 school year:**

\* This release is contingent upon a suitable replacement being found, and/or upon acceptance of another coaching position.

**All recommendations for new hires are contingent upon receipt of satisfactory results of criminal background check, pre-employment drug test, TB tests and pre-employment physical.**

Friday May 19th, 2023

Rural Virtual Academy  
624 College Street  
Medford, WI 54451

Dear Charlie and Sara

Please accept this letter as my formal resignation from my position at the Mosinee Learning Center Administrative Assistant. Effective end of day on Thursday June 8th, 2023.

I appreciate the opportunities, support, and guidance you have given me. I wish only the best for the future of the RVA and know that great things will continue to happen through the RVA and with the Growth of the Mosinee Learning Center.

Please let me know how I can help during the transition period.

Best Regards

*Heidi Cherek*

*received 5-22-2023  
Charlie—  
Forwarded to H.R.*

Medford Area Public School District  
Regular Board of Education Meeting - May 22, 2023

Open Enrollment 2023-24 - Incoming

First Name	Last Name	Resident District	Grade	IEP	Exp	Approve/Deny	Deny Reason				Assigned School
							Grade Ineligible	Expul Hx	IEP Services	IEP Waitlist	
		Rib Lake	PK	No	No	Approve					SES
		Gilman	9	No	No	Approve					MASH
		Gilman	4	No	No	Approve					SES
		Gilman	5	No	No	Approve					MAMS
		Gilman	KG	No	No	Approve					MAES
		Wisconsin Rapids	8	No	No	Approve					MAMS
		Rib Lake	PK	No	No	Approve					MAES
		Rib Lake	PK	No	No	Approve					MAES
		Abbotsford	PK	No	No	Approve					MAES
		Gilman	PK	No	No	Approve					MAES
		Gilman	2	No	No	Approve					MAES
		Abbotsford	PK	No	No	Approve					SES
		Owen-Withee	11	No	No	Approve					MASH
		Rib Lake	11	No	No	Approve					MASH
		Rib Lake	9	No	No	Approve					MASH
		Colby	1	Yes	No	Approve					SES
		Colby	PK	No	No	Approve					SES
		Richland	KG	No	No	Approve					RVA
		Sparta Area	5	No	No	Approve					RVA
		Madison Metropolitan	9	No	No	Approve					RVA
		West Salem	KG	No	No	Approve					RVA
		West Salem	PK	No	No	Approve					RVA
		New Richmond	6	No	No	Approve					RVA
		New Richmond	4	No	No	Approve					RVA
		New Richmond	11	No	No	Approve					RVA
		Spring Valley	4	No	No	Approve					RVA
		Spring Valley	7	No	No	Approve					RVA
		Spring Valley	6	No	No	Approve					RVA
		Shawano	1	No	No	Approve					RVA
		Marathon City	2	No	No	Approve					RVA
		Marathon City	KG	No	No	Approve					RVA
		Marathon City	KG	No	No	Approve					RVA
		Viroqua Area	8	No	No	Approve					RVA
		Viroqua Area	5	No	No	Approve					RVA
		Viroqua Area	4	No	No	Approve					RVA
		West De Pere	7	No	No	Approve					RVA
		West De Pere	11	No	No	Approve					RVA
		Sauk Prairie	10	No	No	Approve					RVA

		Holmen	KG	No	No	Approve					RVA
		Beaver Dam Unified	6	No	No	Approve					RVA
		Evansville Community	11	No	No	Approve					RVA
		Wausau	9	No	No	Approve					RVA
		Eau Claire Area	4	No	No	Approve					RVA
		Merrill Area	6	Yes	No	Approve					RVA
		Antigo Unified	8	Yes	No	Approve					RVA
		Eau Claire Area	6	Yes	No	Deny				X	
		Eau Claire Area	6	Yes	No	Deny				X	
		Saint Francis	6	No	No	Approve					RVA
		Ellsworth Community	PK	No	No	Approve					RVA
		Madison Metropolitan	5	No	No	Approve					RVA
		D C Everest Area	10	No	No	Approve					RVA
		West Salem	4	No	No	Approve					RVA
		West Salem	6	No	No	Approve					RVA
		Holmen	1	No	No	Approve					RVA
		West Bend	8	No	No	Approve					RVA
		Eau Claire Area	10	No	No	Approve					RVA
		Crandon	PK	No	No	Approve					RVA
		Wautoma Area	9	No	No	Approve					RVA
		Wausau	5	No	No	Approve					RVA
		West De Pere	7	No	No	Approve					RVA
		West De Pere	5	No	No	Approve					RVA
		Merrill Area	9	No	No	Approve					RVA
		Albany	7	No	No	Approve					RVA
		Spooner Area	8	Yes	No	Deny				X	
		Spooner Area	1	Yes	No	Deny				X	
		Northern Ozaukee	10	No	No	Approve					RVA
		New Richmond	1	No	No	Approve					RVA
		New Richmond	3	No	No	Approve					RVA
		D C Everest Area	9	No	No	Approve					RVA
		D C Everest Area	6	No	No	Approve					RVA
		D C Everest Area	11	No	No	Approve					RVA
		D C Everest Area	3	No	No	Approve					RVA
		Hortonville Area	12	No	No	Approve					RVA
		Sparta Area	PK	No	No	Approve					RVA
		Sparta Area	10	No	No	Approve					RVA
		Oshkosh Area	2	No	No	Approve					RVA
		Oshkosh Area	4	No	No	Approve					RVA
		Hudson	9	No	No	Approve					RVA
		La Crosse	7	No	No	Approve					RVA
		La Crosse	5	No	No	Approve					RVA
		Hartford UHS	9	No	No	Approve					RVA
		Milwaukee	5	No	No	Approve					RVA
		Kimberly Area	PK	No	No	Approve					RVA

		Sparta Area	KG	No	No	Approve						RVA
		Neenah Joint	8	No	No	Approve						RVA
		Hartford J1	PK	No	No	Approve						RVA
		Madison Metropolitan	9	No	No	Approve						RVA
		Merrill Area	7	No	No	Approve						RVA
		Wisconsin Rapids	9	No	No	Approve						RVA
		River Falls	3	Yes	No	Approve						RVA
		River Falls	5	No	No	Approve						RVA
		Kimberly Area	3	No	No	Approve						RVA
		Kimberly Area	4	No	No	Approve						RVA
		Kimberly Area	2	No	No	Approve						RVA
		Hudson	9	No	No	Approve						RVA
		Hortonville Area	10	No	No	Approve						RVA
		Merrill Area	5	Yes	No	Deny				X		
		Elmwood	6	Yes	No	Approve						RVA
		Elmwood	3	No	No	Approve						RVA
		Kenosha	8	No	No	Approve						RVA
		La Crosse	8	No	No	Approve						RVA
		La Crosse	1	No	No	Approve						RVA
		La Crosse	6	No	No	Approve						RVA
		La Crosse	9	No	No	Approve						RVA
		Richland	KG	No	No	Approve						RVA
		Wisconsin Rapids	9	No	No	Approve						RVA
		New Richmond	KG	No	No	Approve						RVA
		Wausau	3	Yes	No	Deny					X	
		Chippewa Falls Area Unified	10	No	No	Approve						RVA
		Chippewa Falls Area Unified	PK	No	No	Approve						RVA
		Chippewa Falls Area Unified	PK	No	No	Approve						RVA
		Dodgeville	6	No	No	Approve						RVA
		Pulaski Community	PK	No	No	Deny					X	
		Pulaski Community	7	No	No	Approve						RVA
		Pulaski Community	1	No	No	Approve						RVA
		Madison Metropolitan	4	No	No	Approve						RVA
		Madison Metropolitan	6	No	No	Approve						RVA
		Edgar	6	No	No	Approve						RVA
		Wausau	PK	No	No	Approve						RVA
		Wausau	3	No	No	Approve						RVA
		Oshkosh Area	8	No	No	Approve						RVA
		Shawano	2	Yes	No	Approve						RVA
		Shawano	4	Yes	No	Approve						RVA
		Adams-Friendship Area	8	No	No	Approve						RVA
		Holmen	PK	No	No	Approve						RVA
		Seymour Community	3	No	No	Approve						RVA
		Seymour Community	9	Yes	No	Approve						RVA
		Menomonee Falls	1	Yes	No	Approve						RVA

	Menomonee Falls	4	No	No	Approve					RVA
	Menomonee Falls	PK	No	No	Approve					RVA
	Wisconsin Rapids	8	No	Yes	Deny		X			
	Holmen	6	No	No	Approve					RVA
	Tomahawk	KG	No	No	Approve					RVA
	Wisconsin Rapids	9	No	No	Approve					RVA
	Sheboygan Area	1	No	No	Approve					RVA
	Sheboygan Area	9	No	No	Approve					RVA
	Sheboygan Area	7	No	No	Approve					RVA
	Sheboygan Area	4	No	No	Approve					RVA
	Eau Claire Area	KG	Yes	No	Deny				X	
	Viroqua Area	5	No	No	Approve					RVA
	Stevens Point Area Public	PK	No	No	Approve					RVA
	Madison Metropolitan	1	No	No	Approve					RVA
	Madison Metropolitan	1	No	No	Approve					RVA
	Independence	3	No	No	Approve					RVA
	Independence	6	No	No	Approve					RVA
	Denmark	10	No	No	Approve					RVA
	Shawano	11	No	No	Deny				X	
	Galesville-Etrick-Trempealeau	10	No	No	Approve					RVA
	Prairie du Chien Area	3	No	No	Approve					RVA
	Prairie du Chien Area	KG	No	No	Approve					RVA
	Sauk Prairie	11	No	No	Approve					RVA
	New Glarus	9	No	No	Approve					RVA
	Holmen	KG	No	No	Approve					RVA
	New Richmond	KG	No	No	Approve					RVA
	Oconomowoc Area	8	No	No	Approve					RVA
	Chequamegon	10	No	No	Approve					RVA
	Chequamegon	6	Yes	No	Deny			X		
	Chequamegon	3	No	No	Approve					RVA
	Chequamegon	7	Yes	No	Deny			X		
	Spencer	8	No	No	Approve					RVA
	River Valley	10	Yes	No	Deny				X	
	River Valley	5	Yes	No	Deny				X	
	De Pere	10	No	No	Approve					RVA
	River Falls	8	No	No	Approve					RVA
	Manitowoc	7	No	No	Approve					RVA
	Salem	3	No	No	Approve					RVA
	New Richmond	8	No	No	Approve					RVA
	Racine Unified	4	No	No	Approve					RVA
	Tomahawk	2	No	No	Approve					RVA
	Pepin Area	2	No	No	Approve					RVA
	Pepin Area	4	No	No	Approve					RVA
	Mishicot	8	No	No	Approve					RVA
	Mishicot	10	No	No	Approve					RVA

	East Troy Community	9	No	Yes	Approve					RVA
	West De Pere	5	No	No	Approve					RVA
	West De Pere	11	No	No	Approve					RVA
	Elmwood	5	No	No	Approve					RVA
	Elmbrook	10	No	No	Approve					RVA
	River Falls	KG	No	No	Approve					RVA
	River Falls	PK	No	No	Approve					RVA
	Stanley-Boyd Area	11	Yes	No	Approve					RVA
	Green Bay Area Public	4	No	No	Approve					RVA
	West Salem	8	No	No	Approve					RVA
	West Salem	9	No	No	Approve					RVA
	Wausau	11	No	No	Approve					RVA
	Monona Grove	8	No	No	Approve					RVA
	Abbotsford	5	Yes	No	Deny			X		
	New Richmond	7	No	No	Approve					RVA
	Viroqua Area	PK	No	No	Approve					RVA
	Eau Claire Area	7	No	No	Approve					RVA
	Eau Claire Area	9	No	No	Approve					RVA
	Milwaukee	7	No	No	Approve					RVA
	Wausau	6	No	No	Approve					RVA
	Arcadia	3	No	No	Approve					RVA
	Fond du Lac	10	Yes	No	Deny				X	
	River Falls	5	No	No	Approve					RVA
	River Falls	7	No	No	Approve					RVA
	River Falls	KG	No	No	Approve					RVA
	Pulaski Community	PK	No	No	Approve					RVA
	Pulaski Community	7	Yes	No	Approve					RVA
	McFarland	4	No	No	Approve					RVA
	West Salem	11	Yes	No	Approve					RVA
	West Salem	KG	Yes	No	Approve					RVA
	West Salem	3	No	No	Approve					RVA
	West Salem	2	No	No	Approve					RVA
	Shawano	8	No	No	Deny			X		
	New Richmond	4	No	No	Approve					RVA
	Wausau	7	No	No	Approve					RVA
	Wausau	2	No	No	Approve					RVA
	Wausau	10	No	No	Approve					RVA
	Wausau	9	No	No	Approve					RVA
	Wausau	KG	No	No	Approve					RVA
	Pulaski Community	5	No	No	Approve					RVA
	Pulaski Community	2	No	No	Approve					RVA
	Pulaski Community	4	No	No	Approve					RVA
	Appleton Area	8	No	No	Approve					RVA
	West Salem	1	No	No	Approve					RVA
	Port Edwards	10	No	No	Approve					RVA

	Wisconsin Dells	6	Yes	No	Approve					RVA
	Lake Geneva J1	1	No	No	Approve					RVA
	Green Bay Area Public	12	No	No	Approve					RVA
	Wausau	11	No	No	Approve					RVA
	New Richmond	8	No	No	Approve					RVA
	New Richmond	11	No	No	Approve					RVA
	Kaukauna Area	8	Yes	No	Approve					RVA
	Kaukauna Area	6	No	No	Approve					RVA
	Appleton Area	9	Yes	No	Approve					RVA
	Merrill Area	7	No	No	Approve					RVA
	Holmen	6	No	No	Approve					RVA
	Holmen	8	No	No	Approve					RVA
	Holmen	3	No	No	Approve					RVA
	West Bend	2	No	No	Approve					RVA
	Wausau	6	No	No	Approve					RVA
	Colby	1	Yes	No	Approve					RVA
	Eau Claire Area	3	Yes	No	Deny				X	
	Manitowoc	K	No	No	Approve					RVA
	Oconomowoc Area	10	Yes	No	Deny				X	
	Franklin Public	1	No	No	Approve					RVA
	Kenosha	9	Yes	No	Deny			X		
	Wisconsin Dells	11	No	No	Approve					RVA
	River Falls	2	Yes	No	Deny				X	
	Neenah Joint	2	No	No	Approve					RVA
	Milwaukee	11	No	No	Approve					RVA
	Franklin Public	7	No	No	Approve					RVA
	Colfax	2	No	No	Approve					RVA
	Colfax	7	No	No	Approve					RVA
	Oshkosh Area	5	No	No	Approve					RVA
	Oshkosh Area	PK	No	No	Approve					RVA
	Mondovi	2	No	No	Approve					RVA
	Appleton Area	KG	No	No	Approve					RVA
	Wausau	PK	No	No	Approve					RVA
	Sparta Area	11	Yes	No	Approve					RVA
	Sparta Area	8	No	No	Approve					RVA
	Merrill Area	8	No	No	Approve					RVA
	Sheboygan Falls	10	No	No	Approve					RVA
	Appleton Area	KG	No	No	Approve					RVA
	Appleton Area	5	Yes	No	Approve					RVA
	Thorp	10	No	No	Approve					RVA
	Thorp	10	No	No	Approve					RVA
	Thorp	12	No	No	Approve					RVA
	Sheboygan Area	9	Yes	No	Deny				X	
	Sheboygan Area	10	Yes	No	Deny				X	
	Holmen	PK	No	No	Approve					RVA

	Lakeland UHS	9	No	No	Approve					RVA
	Minocqua J1	4	No	No	Approve					RVA
	Clear Lake	KG	No	No	Approve					RVA
	Reedsburg	5	No	No	Approve					RVA
	New Richmond	11	No	No	Approve					RVA
	Neenah Joint	6	No	No	Approve					RVA
	Menomonie Area	1	No	No	Approve					RVA
	Reedsburg	11	Yes	No	Deny				X	
	Lodi	8	Yes	No	Deny				X	
	Kenosha	2	No	No	Approve					RVA
	Kenosha	6	No	No	Approve					RVA
	Kenosha	PK	No	No	Approve					RVA
	Green Bay Area Public	KG	No	No	Approve					RVA
	Holmen	KG	No	No	Approve					RVA
	Marathon City	8	No	No	Approve					RVA
	Menasha Joint	5	No	No	Approve					RVA
	Menasha Joint	7	No	No	Approve					RVA
	Altoona	6	No	No	Approve					RVA
	Altoona	9	No	No	Approve					RVA
	Altoona	8	No	No	Approve					RVA
	Neenah Joint	5	Yes	No	Deny				X	
	Weyauwega-Fremont	4	No	No	Approve					RVA
	Weyauwega-Fremont	7	No	No	Approve					RVA
	Tomahawk	7	No	No	Approve					RVA
	Madison Metropolitan	4	No	No	Approve					RVA
	D C Everest Area	4	No	No	Approve					RVA
	D C Everest Area	6	No	No	Approve					RVA
	Gilman	2	No	No	Approve					RVA
	Gilman	5	No	No	Approve					RVA
	Richland	6	No	No	Approve					RVA
	Lakeland UHS	9	No	No	Approve					RVA
	Woodruff J1	6	No	No	Approve					RVA
	Manitowoc	3	Yes	No	Approve					RVA
	Waukesha	2	No	No	Approve					RVA
	Waukesha	7	No	No	Approve					RVA
	Waukesha	4	Yes	No	Approve					RVA
	D C Everest Area	9	No	No	Approve					RVA
	Stanley-Boyd Area	1	No	No	Approve					RVA
	Beaver Dam Unified	4	No	No	Approve					RVA
	Merton Community	5	No	No	Approve					RVA
	Amery	4	No	No	Approve					RVA
	Amery	8	No	No	Approve					RVA
	Hamilton	11	No	No	Deny				X	
	Randall J1	K	No	No	Approve					RVA
	Hortonville Area	K	No	No	Approve					RVA

		Horicon	9	No	No	Deny			X	
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**Open Enrollment 2023-24 - Outgoing**

First Name	Last Name	Resident District	Grade	IEP	Exp	Approve/Deny	Deny Reason			Assigned School
							Grade Ineligible	Expul Hx	IEP Services	
		Medford Area Public	2	No	No	Approve				
		Medford Area Public	2	No	No	Approve				
		Medford Area Public	2	No	No	Approve				
		Medford Area Public	3	No	No	Approve				
		Medford Area Public	7	No	No	Approve				
		Medford Area Public	8	No	No	Approve				
		Medford Area Public	9	No	No	Approve				
		Medford Area Public	10	No	No	Approve				
		Medford Area Public	11	No	No	Approve				
		Medford Area Public	12	No	No	Approve				
		Medford Area Public	KG	No	No	Approve				
		Medford Area Public	KG	No	No	Approve				
		Medford Area Public	KG	Yes	No	Approve				
		Medford Area Public	PK	No	No	Approve				
		Medford Area Public	PK	No	No	Approve				
		Medford Area Public	PK	No	No	Approve				

**Recommended Motion:** Approve 281 applications to attend MAPSD schools (including MASH, MAMS, MAES, SES & RVA).

**Recommended Motion:** Deny 28 applications to attend MAPSD schools (including MASH, MAMS, MAES, SES & RVA). If IEP's are updated and the district/school is able to provide services, the district has the ability to reverse the denial and approve application(s).

**Recommended Motion:** Approve (16) applications for students to attend school in another district.

**Recommended Motion:** Allow the Open Enrollment Coordinator and Administrator(s) to determine the approval or denial of any alternate open enrollment applications, part time open enrollment applications, and any Start College Now or Early College Credit Program applications received during the 2023-24 school year.

**CHECKS CUT (OVER \$10,000)-3.28.23-4.24.23**

Date	Vendor	Amount	Description
5/11/2023	Forward Financial	\$15,000.00	Transfer to Fund 46
5/15/2023	Complete Control	\$14,634.73	MASH Room 118 Unit, Pool Unit, MAES Boiler, MAMS Hot Water Pumps
5/15/2023	ISCorp	\$10,303.20	Hosting for Skyward
5/15/2023	Kramer	\$28,353.00	Concession Stand Gas line, plumbing, MASH Gas Leak, MASH Toilet Installed
5/16/2023	PRA	\$29,920.79	MASH Office Addition Plots Payment 3
5/22/2023	Destinations Career Academy	\$12,537.50	MASH Student Classes Semester 1 & 2
5/22/2023	EMC	\$45,453.60	Insurance

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**  
**Regular Board of Education Meeting**  
**May 22, 2023**

**ADDENDUM TO PERSONNEL REPORT**

**Resignations/Retirements/Terminations:**

Grace Krug/ MAMS Grade 8 Volleyball Coach\*

Matt Nordgren/ MAMS Grade 8 Softball Coach\*

**Recommendations:**

Megan Yanko/ MASH Assistant Gymnastics Coach

Salary: \$2,100.

Heidi Flihs/ MAES Grade 1 Teacher

Salary: \$43,900 + Benefits, 181 contracts days effective 8/23/23

Rachel Hovde/ MASH JV Volleyball Coach

Salary: \$1,900.

**Transfers for 2023-24 school year:**

\* This release is contingent upon a suitable replacement being found, and/or upon acceptance of another coaching position.

**All recommendations for new hires are contingent upon receipt of satisfactory results of criminal background check, pre-employment drug test, TB tests and pre-employment physical.**



Becky Goodrich <goodrbe@medford.k12.wi.us>

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**Fwd: 8th grade volleyball**

1 message

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**Ryan Pilgrim** <pilgrry@medford.k12.wi.us>  
To: "GOODRICH, BECKY" <GOODRBE@medford.k12.wi.us>

Tue, May 16, 2023 at 2:21 PM

8th grade volleyball can be posted as well.

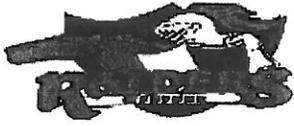
----- Forwarded message -----

From: **Grace Krug** <kruggr@medford.k12.wi.us>  
Date: Tue, May 16, 2023 at 12:25 PM  
Subject: 8th grade volleyball  
To: Ryan Pilgrim <pilgrry@medford.k12.wi.us>

As you have heard from Ashley, I am planning on being a varsity assistant. Would you like me to send in a formal resignation for 8th grade or will this count? I would, at this time, continue to do 5th and 6th grade volleyball though.

--

**Grace Krug**  
7th & 8th Grade Social Studies  
Head Middle School Volleyball Coach



Becky Goodrich <goodrbe@medford.k12.wi.us>

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## Fwd: 8th Grade Softball Resignation

1 message

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**Ryan Pilgrim** <pilgrry@medford.k12.wi.us>  
To: "GOODRICH, BECKY" <GOODRBE@medford.k12.wi.us>

Wed, May 17, 2023 at 9:43 AM

----- Forwarded message -----

From: **Matthew Nordgren** <nordgma@medford.k12.wi.us>  
Date: Wed, May 17, 2023 at 9:35 AM  
Subject: 8th Grade Softball Resignation  
To: Ryan Pilgrim <pilgrry@medford.k12.wi.us>  
Cc: Justin Hraby <hrabyju@medford.k12.wi.us>

Good Morning!

As 8th Grade Girls Softball is ending, I wanted to thank Mr. Pilgrim, Mr. Hraby and the district for allowing me to coach 8th Grade Girls Softball the past two seasons.

I will be pursuing other opportunities in the district moving forward into the 2023-2024 school year so I will be resigning from coaching 8th Grade Girls Softball

I would to thank Coach Sydney for coaching with me the past two seasons as her passion for the game is evident

Thanks,

Mr. Nordgren