

Application for Student Foreign Travel or Overnight Out-of-State Student Travel

(THIS FORM IS TO BE SUBMITTED TO THE BUILDING PRINCIPAL AT LEAST TWO WEEKS PRIOR TO THE
REGULAR OCTOBER BOARD OF EDUCATION MEETING.)

APPLICATION FOR: (*check one*)

- ☐ Student foreign travel
☐ Student extended/overnight out-of-state travel

1.	Name of student group participating:
2.	Name of sponsoring organization:
3.	Destination of trip (attach itinerary):
4.	Dates of trip:
5.	Purpose/value of trip:
6.	Modes of travel:
7.	Is all travel by bonded carrier? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", please explain.
8.	Cost of Trip Per Individual (<i>Please include a statement as to what this cost includes</i>):
9.	What teacher/chaperon costs will be covered? How will they be covered?
10.	Will teacher/chaperon receive any gratuities, gifts, and/or incentives beyond those listed in #9? If yes, please describe.
11.	Explanation of all financial arrangements. If fundraisers will be used, what is the plan for all fundraising activity? (<i>Please attach</i>)
12.	PLEASE NOTE: The teacher/sponsor must submit to the principal signed parental permission and medical slips (if required) in order for students to participate and receive excused status.

Medford Area Public School District

Application for Student Foreign Travel or Overnight Out-of-State Student Travel

(THIS FORM IS TO BE SUBMITTED TO THE BUILDING PRINCIPAL
AT LEAST THIRTY DAYS PRIOR TO DEPARTURE)

APPLICATION FOR: (*check one*)

- ☐ Student foreign travel
☐ Student extended/overnight out-of-state travel

1. Name of students participating (attach list):

2. Names of chaperons (*Please * all chaperons who receive free transport*)

3. Finalized Travel Plans:

A. Costs (and what they include):

B. Itinerary (attach):

C. Dates (departure and return)

D. Modes of Transport: