



Medford Area Public School District

124 West State Street
Medford, WI 54451-1771
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District Website: www.medford.k12.wi.us
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Laura Lundy, District Administrator
Audra Brooks, Dir. of Business Services
Elizabeth Rachu, Dir. of Curriculum and Instruction
Joseph Greget, Dir. of Spec. Ed. & Student Services

Request for Records

DATE: _____

The following student(s) has/have enrolled in the Medford Area Public School District:

NAME	D.O.B.	GRADE	ENROLLMENT DATE

School formerly attended:

Name of School: _____

Mailing Address: _____

City, State and Zip: _____

Phone Number: _____ Fax Number: _____

Please forward grades and all pertinent health and school records, including all Special Education records, psychological and behavioral records, ACCESS scores and/or W-APT scores to:

Medford Area Public Schools
Director of Student Services
124 West State Street
Medford, WI 54451

For Wisconsin School Locator System
purposes, Medford's number is 3409.

Date

Signature, Parent/Guardian

Parental Permission (Signature) is not required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1976. Vol. 41, No. 118, Page 24673).

Records Request.doc (5/24)