

## **Policy Committee Meeting Notes April 5, 2017**

### **2nd Reading**

DGD – Procurement Card Program

Page 2, last paragraph, 2<sup>nd</sup> line, delete “on a temporary basis.”

Page 3, 1<sup>st</sup> paragraph, 2<sup>nd</sup> line delete “no other person is authorized to use that card.” and delete the space between bullets 3 & 4.

Page 4, delete 1<sup>st</sup> paragraph and move “Consequences of failure....” from page 7 to page 4

Page 5, delete 1<sup>st</sup> sentence under Review & Reconciliation, 4<sup>th</sup> line, change 5 working days to 10 working days

Page 6, #3, bullets 2 & 3, delete “The”, 2<sup>nd</sup> paragraph, delete 1<sup>st</sup> sentence, 3<sup>rd</sup> line, change 5 working days to 10 working days

Page 8, #5 change 5 working days to 10 working days

DH – Bonded Employees and Officers

OK

### **1st Reading**

DI – Fiscal Accounting and Reporting

Page 1, 1<sup>st</sup> paragraph, move “ultimately”

DIBA – Student Activity Fund Management

Page 1, move 1<sup>st</sup> bullet to finish sentence in 1<sup>st</sup> paragraph and delete the others  
2<sup>nd</sup> paragraph, 1<sup>st</sup> line, add a comma after “expenses”, 2<sup>nd</sup> line, add a comma after budget” and delete the comma after “fund”

Page 2, last paragraph, 1<sup>st</sup> line, delete “the investment of elementary school, middle school and high”

DIBB – Unreserved, Designated Fund Balance

Recommend to delete

DIE – Audit

Page 1, 1<sup>st</sup> paragraph, last sentence, replace “generally accepted auditing standards...” with “auditing standards.....issued by the Comptroller General of the United States.”

DJA – Purchasing Authority

OK

DJC – Bidding Requirements

Replace numbers with bullets

## **Discussion/Consideration/Review**

Professional Staff Handbook – 5.4 Chaperon Pay  
2<sup>nd</sup> line, change “athletic” to “academic”

Add to professional staff handbook and renumber that section of handbook

### **5.5 Athletic Event Pay**

The board shall pay athletic events at a flat rate with the exception of spring track.  
The Activities Director will maintain a list of these athletic event rates.

Professional Staff Handbook - 6.10 Retirement Benefits & Recognition  
Continue to consider adding an exception for staff resigning with 20 years of service that haven't met the age of 55, will be eligible for this one-time benefit.  
**Actuarial data will be available end of April, early May**

Support Staff Handbook - 6.10 Retirement Benefits & Recognition  
Continue to consider adding an exception for staff resigning with 20 years of service that haven't met the age of 55, will be eligible for this one-time benefit.

Specific District Staff Handbook - 6.10 Retirement Benefits & Recognition  
Continue to consider adding an exception for staff resigning with 20 years of service that haven't met the age of 55, will be eligible for this one-time benefit.

The next policy meeting will be held on Wednesday, May 3, 2017.