FILE: AFC

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	**November 15, 1989**	**FILE SECTOR:**	**FOUNDATIONS AND BASIC COMMITMENTS**
DATE REVISED:	**May 15, 1997**		
DATE REVISED:	**November 21, 2002**	**POLICY TITLE:**	**EVALUATION OF PROFESSIONAL STAFF**
DATE REVISED:	**October 26, 2009**		
DATE REVISED:	**February 19, 2015**		

The Medford Area Public School District Board of Education directs the district administrator or his/her designee and the administrative staff to develop evaluation procedures and techniques. Evaluations shall be conducted in accordance with state law and district procedures.

All professional staff will be evaluated annually during the first three years of employment and at least once every three years thereafter.

Administrators may request that a professional staff member not complete summary year requirements annually for the second and/or third years of employment. This request must be approved by the district administrator and the board must be informed prior to the start of the school year.

CROSS REFERENCE: Employee Handbook & Job Description Handbook
LEGAL REFERENCE: Sections 118.24 and 121.02(1)(q), Wis. Stats., PI 8.01(2)(q), Wis. Admin. Code