

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	March 20, 1979	FILE SECTOR:	BOARD GOVERNANCE &
DATE REVISED:	May 14, 1991		OPERATIONS
DATE REVISED:	March 17, 2003	POLICY TITLE:	BOARD OF EDUCATION/
DATE REVISED:	January 28, 2010		ADMINISTRATOR RELATIONSHIPS
DATE REVISED:	December 14, 2015		
DATE REVISED:	November 29, 2021		

The district administrator shall be the chief executive officer and the educational leader of the district and shall provide the professional leadership necessary to implement Board of Education (BOE) policy, recommend changes to BOE policy and direct the staff toward the accomplishment of BOE goals.

The BOE shall hold the district administrator responsible for all aspects of school operation and for such duties and powers pertaining thereto as the BOE may direct or delegate. The district administrator may delegate responsibility, and the authority necessary to discharge it, to other school officials.

The district administrator shall be provided the flexibility to develop rules, regulations and procedures for the district as based on the BOE's policies. The BOE shall operate within its duties and powers as set down in Wisconsin Statutes. All other matters are delegated to the district administrator.

Members of the BOE cannot act for the BOE on any matter unless officially delegated by the BOE with the authority to do so except as otherwise provided by law or specifically directed by the board. Members shall refrain from involving themselves in administrative matters and from asking the district administrator for personal consideration. BOE members shall refer all non-action matters and criticisms to the district administrator.

The management team consists of all BOE members and administrators. Cooperation is the key to good teamwork. This applies to policy development, district organization and operation, bond issues, building plans and procedures, site selection, insurance, salaries, transportation, food service, instructional services and developmental plans for new programs. This team should recognize the need for continuous evaluation of all functions and services of the school system. Agreements must be reached for a program of good relations to exist.

The district administrator shall be professionally able and possess qualities of leadership, vision and administrative skill necessary for the efficient operation of the schools and that the district administrator will implement all policies of the BOE in good faith.

CROSS REFERENCE: BBA, BBAA, BF, CH, & Job Description Handbook
LEGAL REFERENCE: Sections 118.001, 118.24, 120.12, 120.13, Wis. Stats.