

MEDFORD AREA PUBLIC SCHOOL DISTRICT

**DATE ADOPTED: March 20, 1979 FILE SECTOR: BOARD GOVERNANCE &
DATE REVISED: December 18, 1990 OPERATIONS
DATE REVISED: December 19, 2002 POLICY TITLE: ADVISORY COMMITTEES TO
DATE REVISED: January 28, 2010 THE BOARD OF EDUCATION
DATE REVISED: December 14, 2015
DATE REVISED: November 29, 2021**

The following shall govern the appointment and functioning of Board of Education (BOE) advisory committees.

- Advisory committees may be created by the BOE for special purposes.
- If the advisory committee is required by state and federal law, its composition and appointment shall meet all the guidelines established for the particular type of committee.
- The composition of other district advisory committees shall be broadly representative and shall take into consideration the specific tasks assigned to the committee. Members of the professional staff may be appointed to the committee as members or consultants.
- Appointments to such committees shall be made by the BOE. Appointment of staff members to such committees shall be made by the BOE upon recommendation of the district administrator or his/her designee.
- Public notice of committee meetings shall be given in accordance with state law and established procedures.
- Each committee shall be clearly instructed as to:
 - the length of time each member is being asked to serve.
 - the service the BOE wishes the committee to render; extent and limitations of its responsibilities.
 - the resources the BOE will provide.
 - the approximate dates on which the BOE wishes to receive major reports.
 - BOE policies governing advisory committees and the relationship of these committees to the BOE as a whole, individual BOE members, the district administrator and other members of the professional staff.
 - responsibilities for the release of information to the press
- Recommendations of citizen's committees shall be based on research and fact. Their recommendations shall be channeled to the BOE through the designated chairperson.
- The BOE possesses certain legal powers and prerogatives which cannot be delegated or surrendered to others. Therefore, all recommendations of a district advisory committee must be submitted to the BOE for action.
- The BOE shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committee.
- BOE members may attend any committee meeting.

CROSS REFERENCE: BD

LEGAL REFERENCE: 19.84, 19.89, & 118.019 Wis. Stats.