

FILE: BCH

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: March 20, 1979 **FILE SECTOR: BOARD GOVERNANCE &**
DATE REVISED: December 18, 1990 **OPERATIONS**
DATE REVISED: January 16, 2003 **POLICY TITLE: CONSULTANTS TO THE BOARD**
DATE REVISED: February 18, 2010
DATE REVISED: February 18, 2016

In order to pursue its educational mission and also to protect the public's financial investment in the schools, the Medford Area Public School District Board of Education will, from time to time, engage the services of qualified professional consultants to provide new insights and ideas for dealing with especially difficult problems and/or to provide special services which present staff is unable to provide. The kinds of assistance sought from consultants may include, but will not necessarily be limited to: (1) conducting fact-finding studies, surveys, and research; (2) providing fact-finding studies, surveys, and research; (3) providing counsel or services requiring special expertise; and (4) assisting the board of education in developing policy and program recommendations.

Before engaging any consultant, the board of education may require submission of a written proposal which can be incorporated into a contract or purchase order if it satisfies the wishes of the board of education. Proposals will detail (1) the specific objectives to be accomplished by the consultant; (2) the specific tasks to be performed; (3) the procedures to be used in carrying out the tasks; (4) the target dates for the completion of tasks; and (5) the method to be used to report results to the board of education and/or to deliver any "product" (e.g., long-range plan, codified policy manual, etc.) to the board of education.

Proposals may be submitted to the school attorney for review before a contract is let. The district administrator will establish procedures necessary to effect an efficient working relationship between the consultant and the board of education and/or staff members.

CROSS REFERENCE:
LEGAL REFERENCE: 120.13 Wis. Stats.