

**FILE: DA**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: January 22, 1980**  
**DATE REVISED: August 21, 2003**  
**DATE REVISED: December 20, 2016**  
**DATE REVISED: November 28, 2022**

**FILE SECTOR: FISCAL MANAGEMENT**  
**POLICY TITLE: FISCAL MANAGEMENT**  
**GOALS**

The quantity and quality of learning programs are directly dependent on effective and efficient management of funds. It follows the district's purposes can best be achieved through excellent fiscal management. Further, the Board of Education (BOE) recognizes the important trust it has been given with the responsibility of managing public resources. As trustee of local, state and federal funds allocated for use in public education, the BOE will be vigilant in fulfilling its responsibility to see these funds are used wisely for achievement of the purposes to which they are allocated.

It is essential the district take specific action to ensure education remains central and fiscal matters are secondary and contribute to the educational program. This concept shall be incorporated into BOE operations and into all aspects of district management and operation.

In the district's fiscal management, the BOE seeks to achieve the following goals:

- Engage in thorough advance planning in order to develop budgets and to guide expenditures to achieve the greatest educational returns and contributions to the educational program in relation to dollars expended.
- Establish levels of funding which will provide high quality education for the districts' students.
- Use the best available techniques for budget development and management.
- Provide timely and appropriate information to all staff with fiscal management responsibilities.
- Establish maximum efficiency procedures for accounting, reporting, business, purchasing and delivery, payroll, payment of vendors and contractors and all other areas of fiscal management.

**CROSS REFERENCE:**

**LEGAL REFERENCE:**