FILE: DN

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	**January 22, 1980**	**FILE SECTOR:**	**FISCAL MANAGEMENT**
DATE REVISED:	**October 8, 1991**	**POLICY TITLE:**	**SCHOOL PROPERTIES**
DATE REVISED:	**February 19, 1998**		**DISPOSAL**
DATE REVISED:	**December 18, 2003**		
DATE REVISED:	**August 17, 2017**		

Property belonging to, and not needed by, the Medford Area Public School District may be disposed of as directed by the board of education, with approval from the annual meeting required for the sale of such property.

The board of education shall approve the disposition of property no longer considered usable in the school's instructional or operational program in one of the following ways:

- By sale, transfer, exchange or other specific action.
- By approval of purchases or contracts which include trade-ins.
- By donation or discard of old, obsolete, out-of-date, and/or worn-out materials which have no significant use to the instructional or operational program and/or no resale value.
- By public auction of items with resale value such as but not limited to obsolete furniture and equipment.

CROSS REFERENCE:
LEGAL REFERENCE: Sections 120.10(12), Wis. Stats.