

**FILE: EBCAA**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: May 19, 2011      FILE SECTOR: SUPPORT SERVICES**  
**DATE REVISED: October 30, 2017      POLICY TITLE: MEMORIALS**

A memorial honoring a deceased student or employee may be accepted for display in the school for a period not to exceed five years, when it will be returned to the family, guardian, or closest relative.

Memorials or donations consisting of scholarships, awards, donations of instructional materials and living memorials such as trees, plants, etc. are permissible with the approval of the district administrator and/or the building principal. Plaques identifying the deceased must be made to be removable at the end of five years.

All plaques/pictures should be discreet, in harmony with their proposed setting and require preapproval from the district administrator and/or the building principal. Items may not be larger than 8" x 11" in size.

**CROSS REFERENCE:**  
**LEGAL REFERENCE:**