

**FILE: EDCB**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

<b>DATE ADOPTED:</b> April 19, 1993	<b>FILE SECTOR:</b> SUPPORT SERVICES
<b>DATE REVISED:</b> December 16, 2004	<b>POLICY TITLE:</b> PURCHASE AND/OR USE
<b>DATE REVIEWED:</b> January 17, 2013	<b>OF SCHOOL EQUIPMENT</b>
<b>DATE REVISED:</b> January 25, 2018	<b>FOR STUDENTS/STAFF</b>
	<b>WITH DISABILITIES</b>

Medford Area Public School District (MAPSD) shall not discriminate against qualified individuals with disabilities and will provide such individuals reasonable accommodations as may be required under such laws as Section 504 of the Rehabilitation Act of 1973; the Individuals with Disabilities Education Act (IDEA) and/or the Americans with Disabilities Act (ADA).

Reasonable accommodations may from time-to-time require the purchase of capital equipment such as lap-top computers, special audio-visual equipment, special wheel chairs or desks and/or other capital items for use by students and/or staff. The decision to purchase such equipment which should be based on Individual Educational Plans (IEP's), 504 staffing, recommendations of the school nurse or recommendations of administration shall be made by the director of special education and student services with the approval of the district administrator or his/her designee.

These items, if purchased solely by MAPSD are the property of the district and shall remain the property of the district after the student(s) or staff member(s) leaves or no longer requires the equipment.

**CROSS REFERENCE:** EDCB-R  
**LEGAL REFERENCE:** Section 504, IDEA, and ADA

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: April 19, 1993  
DATE REVISED: December 16, 2004  
DATE REVIEWED: January 17, 2013  
DATE REVISED: January 25, 2018

FILE SECTOR: SUPPORT SERVICES  
POLICY TITLE: PURCHASE AND/OR USE  
OF SCHOOL EQUIPMENT  
FOR STUDENTS/ STAFF  
WITH DISABILITIES

When it is determined that an item of capital equipment is necessary in order to provide a reasonable accommodation for a student or staff member, an agreement for the use of the equipment shall be drawn up and shall include items such as:

- The reason for obtaining the equipment
- The party(s) responsible for the purchase and cost of maintenance of the equipment (i.e. school, parents, grant, shared cost, etc.)
- When the equipment will be purchased.
- Where the equipment will be located (i.e. building, classroom, bus, etc.)
- When the equipment will be available to the student or staff member (*May the student or staff member take the equipment home or is it solely for in-school use? Will it be needed the whole day or only for certain classes?*)
- The estimated length of time the student or staff member will need the equipment (*quarter, semester, school year, etc.*).
- The school staff member who will be responsible for the care and maintenance of the equipment.

CROSS REFERENCE:  
LEGAL REFERENCE: