

FILE: GBCA

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: March 18, 1980 **FILE SECTOR: PERSONNEL**
DATE REVISED: January 24, 1995 **POLICY TITLE: STAFF CONFLICTS OF**
DATE REVISED: February 17, 2000 **INTEREST**
DATE REVISED: August 18, 2005
DATE REVIEWED: September 20, 2012
DATE REVISED: September 24, 2018

Employees of Medford Area Public School District (MAPSD) may not have a substantial interest in any contract, purchase of materials or any other transaction involving district funds except as provided by law.

The board of education (BOE) requires private disclosure of any financial interest which any employee of the district may have in any transaction involving school district funds.

Business Related Gratuities

Employees of MAPSD may not accept gifts from any person, group or entity doing or desiring to do business with the district. All business related gratuities are specifically prohibited except nominally valued, widely distributed items (calendars, pencils, etc.).

An employee may have a less than substantial financial interest in a school transaction; however, the BOE requires an employee in this situation to disclose privately what the interest is prior to or as soon as the employee becomes aware of the interest in said transaction.

Solicitation by School Personnel

Employees of MAPSD may not act as a formal agent or solicitor for the sale of books, supplies, school equipment or other goods and services to be utilized by the district and/or students.

Violations

Any employee violating state law and/or BOE policy regarding the ethics code or conflicts of interest is subject to disciplinary action by the BOE and as prescribed by law.

CROSS REFERENCE: GBI & Employee Handbooks
LEGAL REFERENCE: §19.59, §118.12, §946.10, §946.12(3) and §946.13, Wisc. Stats.