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MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	**March 18, 1980**	**FILE SECTOR:**	**PERSONNEL**
DATE REVISED:	**February 16, 1995**	**POLICY TITLE:**	**STAFF COMPLAINTS AND GRIEVANCES**
DATE REVISED:	**October 21, 1999**		
DATE REVIEWED:	**October 20, 2005**		
DATE REVISED:	**November 15, 2012**		

The board of education recognizes the need to provide for the orderly resolution of any Medford Area Public School District grievance or complaint arising out of a purported violation, interpretation or inappropriate application of Medford Area Public School District policies or administrative rules and regulations. Any school employee has the right of access to the grievance and complaint procedures adopted by the Medford Area Public School District.

The written grievance procedures for this policy shall be followed pursuant to provisions set forth in the employee handbooks.

Staff should discuss grievances/complaints with their immediate supervisor(s). The immediate supervisor(s) shall make every reasonable effort to resolve the problem. If the problem cannot be resolved at this level, the employee or the immediate supervisor(s) may seek further assistance from the next level of administration. If the problem is serious and cannot be resolved at this level, then the district administrator may bring the issue to the board of education.

Complaints against Medford Area Public School District employees shall be handled as prescribed in policy KLD - Public Complaints About School Personnel or KLD-R - Procedures for the Investigation of Complaints Against District Employees.

CROSS REFERENCE: Employee Handbooks, KLD, & KLD-R
LEGAL REFERENCE: