

FILE: GCDA

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	August 19, 1993	FILE SECTOR:	PERSONNEL
DATE REVISED:	June 15, 2000	POLICY TITLE:	CRIME INFORMATION
DATE REVISED:	November 18, 2004		RECORDS CHECK
DATE REVISED:	December 15, 2005		
DATE REVIEWED:	November 15, 2012		
DATE REVISED:	February 16, 2017		
DATE REVISED:	March 28, 2019		

Prior to the appointment of any person to a paid or volunteer position with the Medford Area Public School District, the district administrator or their designee will conduct a crime information records check through Background Investigation Bureau.

If a crime records check reveals a conviction or pending charge, which the candidate failed to disclose as required on the district application form, their application for employment may be rejected.

If the crime records check confirms a conviction or pending charge, which the candidate acknowledged on the application form, a determination shall be made in consultation with administration, board of education, local police authorities and/or legal counsel whether to approve the application based on consideration of the circumstances of the conviction/pending charge and whether the circumstances substantially relate to the nature of the particular position for which the candidate has applied.

CROSS REFERENCE: IICC

LEGAL REFERENCE: §111.335 Wis. Stats.

Medford Area Public School District

Crime Information Records Check

I acknowledge that I have received a copy of the Medford Area Public School District's policy GCDA - Crime Information Records Check.

I hereby consent to a crime information records check and understand that receipt of satisfactory results is a condition of employment.

Full Name (First, Middle, Last): _____

Maiden Name: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Date of Birth: _____ Social Security #: _____

Sex: Male Female

Race: White Black Asian or Pacific Islander American Indian or Alaskan Native

Signature

Date