

FILE: IGBG

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED:	April 14, 1980	FILE SECTOR:	INSTRUCTION
DATE REVISED:	January 12, 1993	POLICY TITLE:	HOMEBOUND
DATE REVISED:	February 21, 2002		INSTRUCTION
DATE REVISED:	June 16, 2005		
DATE REVISED:	December 21, 2006		
DATE REVISED:	September 19, 2013		

Homebound instruction is designed to serve students during the time they are physically and/or emotionally incapable of attending school. It is available to students as the need develops and is designed to help the students maintain educational progress during the time they are confined to home, hospital or other convalescent center. Homebound instruction is considered an alternative service to be provided only during specific periods of time when the student cannot attend school. It shall be provided within the limits as prescribed by state law.

Specific goals of homebound instruction are as follows:

1. To assist the student to maintain academic functioning at as normal a level as possible during the time he/she is unable to attend school.
2. To promote communication between the student and the school so that he/she feels a part of the school community.

As the need arises, homebound instruction will be arranged by each building principal or his/her designee, with the approval of the director of student services. Guidelines for homebound instruction are described in the Special Educational Handbook for special education students and in IGBG-R for non-special education students.

CROSS REFERENCE: Special Education Handbook, IGBG-R, & IGCG
LEGAL REFERENCE: 115.79, 118.15(1)(d), & 118.15(3)(a) Wis. Stats.

FILE: IGBG-R

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HOMEBOUND INSTRUCTION PROCEDURES

(To be implemented by the principal or his/her designee)

- A. A school official, an adult student or parents of a minor student may request homebound instruction.
- B. A signed physician's statement is necessary, along with any additional information that may be required by the district, before school officials will consider an illness or injury request for homebound instruction; however, such a request is not a mandate to provide homebound instruction.
- C. Homebound instruction may be considered when a student is anticipated to be away from school for at least twenty school days. Exceptions can be made by the district administrator and his/her designee.
- D. When a student is placed on a homebound program, the principal or his/her designee will arrange for and assign a homebound teacher. The homebound teacher shall meet with the student's counselor to outline the student's homebound program. This will be followed by another meeting with the parent(s) and student (if possible) to discuss the homebound agreement.
- E. The homebound teacher's exact amount of time will be determined by the counselor and/or homebound teacher and approved by the district administrator.
- F. If a homebound referral is for a special education student, the supervisor of special education should be contacted and the procedures in the Special Education Handbook followed.