

FILE: IGCG

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: March 22, 2005
DATE REVISED: May 17, 2007
DATE REVISED: April 17, 2014

FILE SECTOR: INSTRUCTION
POLICY TITLE: ONLINE EDUCATION

The Medford Area Public School District recognizes “online education” as an appropriate instructional delivery system to provide an educational experience in which students acquire the skills to succeed.

Online instruction is viewed as a method for the district to enhance or expand course offerings and to provide an educational alternative better suited to the learning needs of a diverse population of students.

Online educational opportunities must have an identifiable curriculum, an educationally valid authorship, and must be instructed/facilitated by either a licensed instructor or by an instructor who is authorized by an accredited educational institution. Online courses of study must comply with the Wisconsin Model Academic Standards and/or national educational standards. In addition, online curriculum must comply with the district graduation requirements. Relative to the application of online education for pre-college credits, an online course of study must comply with the standards of the College Board’s Advanced Placement (AP) curriculum.

CROSS REFERENCE: IGBB, IGBG, IGBG-R, IGBH, IGCD, IGCG-R, & IGCG-E
LEGAL REFERENCE: Wis. Stat. 118.55 & PI 40

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1. In order for a student to receive earned credit for online courses one or more of the following circumstances must apply:
 - a. The course is not offered at the high school.
 - b. Although the course is offered at the high school, the student will not be able to take it by the end of the senior year due to an unavoidable scheduling conflict.
 - c. The course will serve as a supplement to extend homebound instruction.
 - d. The student has been expelled from the regular school setting, but educational services are to be continued as part of the expulsion order.
 - e. The principal, with agreement from the student's guidance counselor and parent/guardian, determined the student requires a differentiated or accelerated learning environment.

2. The following criteria, rules and procedures govern the dispensation of online courses.
 - a. The student must be enrolled in the district.
 - b. The student must receive the principal's approval before enrolling in an online course.
 - c. Student maturity level necessary for online course work must be confirmed by guidance counselor before enrolling in an online course.
 - d. The student must complete online course prerequisites before enrolling in an online course.
 - e. Online courses must occur during the regular school day and at the school site. Administrative approval for remote access will be limited to extreme or special circumstances (e.g., continuation of instruction during an expulsion, to extend homebound instruction.)
 - f. A maximum of three academic credits applied to graduation requirements may be earned via online courses.
 - g. Grades earned for online courses will count the same as any other course grade. The school must receive an official record of the final grade before credit is determined and that final grade will be recorded on the student's official transcript.
 - h. Tuition for an online course shall be borne by the Medford Area Public School District for students enrolled fulltime. Medford Area Public School District shall pay the tuition for expelled students who are permitted to take online courses in alternative settings.

**Medford Area Public School District
Online Education Checklist / Agreement**

Student Name: _____ Course(s): _____

Student is enrolled in the district.

Course will be taken during school day at school site.

Exemptions require principal signature - refer to IGCG-R (2)(b).

Principal Signature / Date (Exemption Only)

Student will not exceed 3 credit maximum toward graduation.

Guidance Counselor recommendation IGCG-R (2)(c).

Guidance Counselor Signature / Date

Principal Approval IGCG-R (2) (c).

Principal Signature / Date

Tuition for an online course shall be borne by the Medford Area Public School District for students enrolled fulltime. Medford Area Public School District shall pay the tuition for expelled students who are permitted to take online courses in alternative settings.

Student Signature / Date

Parent/Guardian / Date

All approved online school grades will be applied and will appear on transcript. Reference IGCG-R (2)(g).