

**FILE: IHGA**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

**DATE ADOPTED: August 18, 2016    FILE SECTOR: INSTRUCTION**  
**DATE REVIEWED: January 27, 2020    POLICY TITLE: HIGH SCHOOL CREDIT FOR**  
**COURSES TAKEN BY PRE-HIGH**  
**SCHOOL STUDENTS**

In accordance with section 118.33(1)(em) of the state statutes, Medford Area Public School District Board of Education approves and authorizes students in grade 8 to potentially earn high school credit under the following conditions:

1. The student's performance on a state-mandated assessment required under section 118.30 of the state statutes demonstrates that the student is academically prepared for coursework that is offered in the high school grades;
2. The credit is earned in a course that is taught by a teacher who is licensed to teach the subject in the high school grades;
3. The credit is earned in a course that is taught using a curriculum and assessments that are equivalent to the curriculum and assessments used to teach the subject in the high school grades.

**CROSS REFERENCE: IKE, IKF**

**LEGAL REFERENCE: 118.33(1)(em) Wis. Stats.; 2013 Wisconsin Act 138**

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**AWARDING HIGH SCHOOL CREDIT TO PRE-HIGH SCHOOL STUDENTS PROCEDURES**

Annually, the school administrator and/or designee will review all course offerings in grade 8 to determine which courses will be allowed to be taken for high school elective credit.

Upon enrollment, eligible students in grade 8 will be provided the option of registering for courses which could earn them high school credit.

Eligible students in grade 8 who choose to take these courses will be allowed to enroll and experience high school level courses. Students who pass the course will be awarded high school credit towards graduation. Courses passed will appear on the student's official transcript upon entering high school. Course grade and grade point average will not be factored on the student's high school transcript. Grades assigned will only impact the grade point average at the student's current grade level.

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**Student Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Wisconsin law 118.33(1)(em) allows parent(s)/guardian(s) to permit their children to take part in district offered and approved courses in grade 8 to potentially earn high school credit. **Once coursework is placed on a high school transcript it becomes a permanent part of the student's academic record and cannot be removed.**

Prior to taking the course, this form is to be completed by the parent and school administrators or designees. All necessary signatures must be present in order for the student to receive approval to take the course.

Course Title	Credit	Instructor

**I agree to have my child participate in the above course(s) and have the potential earned credit(s) applied to my child's high school transcript:**

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**The student is approved to enroll in the above course(s):**

MAMS Administrator/ Designee: \_\_\_\_\_ Date: \_\_\_\_\_

MASH Administrator/ Designee: \_\_\_\_\_ Date: \_\_\_\_\_

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Signed form is to be included in student cumulative file. Upon completion of course forward results to High School Guidance Office for posting to transcript:

Date: \_\_\_\_\_ Posted By: \_\_\_\_\_