

**FILE: KBCC**

**MEDFORD AREA PUBLIC SCHOOL DISTRICT**

<b>DATE ADOPTED:</b> March 20, 1979	<b>FILE SECTOR:</b> BOARD GOVERNANCE &
<b>DATE REVISED:</b> December 18, 1990	<b>OPERATIONS</b>
<b>DATE REVISED:</b> March 21, 2002	<b>POLICY TITLE:</b> NEWS MEDIA SERVICES
<b>DATE REVIEWED:</b> July 19, 2007	<b>AT BOARD OF EDUCATION</b>
<b>DATE REVIEWED:</b> March 20, 2014	<b>MEETINGS</b>
<b>DATE REVISED:</b> June 22, 2020	

Medford Area Public School District Board of Education (BOE) believes that one of the paramount responsibilities of the BOE is to keep the public informed of its deliberations, policies and actions. Therefore, the BOE encourages attendance of media representatives at all meetings except closed sessions.

- A copy of the agenda will be sent in advance to members of the working press who request it. Additionally, all reports approved by the BOE shall be considered matters of official record and shall also be made available to the press. However, reports-in-progress on which the BOE has taken no final action shall be released only upon the BOE's authority as "tentative reports."
- A press table, provided with extra working copies of the agenda shall be located near the BOE's table to enable reporters to follow discussion without difficulty.
- In order that the BOE may transact its business with dispatch, questions from the press will not be entertained while meetings are in progress. However, a representative of the BOE will be available after each meeting to answer reporters' questions and to clarify points of discussion and action.
- When individual BOE members receive requests from news media representatives for information about BOE meetings, members are encouraged to refer the information-seekers to the BOE president who shall be the spokesperson for the BOE except as they specifically delegate this responsibility to others.

In the event that representatives of the news media are unable to attend a meeting, they shall be provided, upon request, with a summary of important BOE actions.

**CROSS REFERENCE: KBCE**

**LEGAL REFERENCE:**