

FILE: KBCC

MEDFORD AREA PUBLIC SCHOOL DISTRICT

**DATE ADOPTED: March 20, 1979 FILE SECTOR: BOARD GOVERNANCE &
DATE REVISED: December 18, 1990 OPERATIONS
DATE REVISED: March 21, 2002 POLICY TITLE: NEWS MEDIA SERVICES
DATE REVIEWED: July 19, 2007 AT BOARD OF EDUCATION
DATE REVIEWED: March 20, 2014 MEETINGS**

The Medford Area Public School District Board of Education believes that one of the paramount responsibilities of a board of education is to keep the public informed of its problems, deliberations, policies, and actions. Therefore, the board of education encourages the attendance of media representatives at all meetings except closed sessions.

1. A copy of the agenda will be sent in advance to members of the working press who request it. Additionally, all reports approved by the board of education shall be considered matters of official record and shall also be made available to the press. However, reports-in-progress on which the board of education has taken no final action shall be released only upon the board of education's authority as "tentative reports."
2. A press table, provided with extra working copies of the agenda shall be located near the board of education's table to enable reporters to follow discussion without difficulty.
3. In order that the board of education may transact its business with dispatch, questions from the press will not be entertained while meetings are in progress. However, a representative of the board of education will be available after each meeting to answer reporters' questions and to clarify points of discussion and action.
4. When individual board of education members receive requests from news media representatives for information about board of education meetings, members are encouraged to refer the information-seekers to the board of education president who shall be the spokesperson for the board of education except as he or she specifically delegates this responsibility to others.

In the event that representatives of the news media are unable to attend a meeting, they shall be provided, upon request, with a summary of important board of education actions.

**CROSS REFERENCE: KBCE
LEGAL REFERENCE:**