

FILE: KI

MEDFORD AREA PUBLIC SCHOOL DISTRICT

DATE ADOPTED: November 15, 2001	FILE SECTOR: SCHOOL-COMMUNITY
DATE REVISED: July 19, 2007	RELATIONS
DATE REVISED: January 3, 2013	POLICY TITLE: DISTRIBUTION AND POSTING
DATE REVIEWED: October 16, 2014	OF INFORMATION AND
DATE REVISED: August 24, 2020	SOLICITING OF STUDENTS

Medford Area Public School District's (MAPSD) primary purpose is to provide free and appropriate education to its students. This requires that disruptions to that education be kept to a minimum and influences beyond that education be controlled by the board of education (BOE).

CROSS REFERENCE: EB, ECAA, EFC, GBCA, GBCAA, GBG, GBI, IGDF, IGDH, IIBGD, &
KI-R

LEGAL REFERENCE:

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Distribution and Posting of Information and Solicitations of Students

This policy establishes guidelines for the distribution and posting of information and solicitations of students on the premises of MAPSD. The BOE has established the procedures and guidelines below to ensure that, when individuals or entities wish to distribute or post materials or solicit students on school premises, the distribution, posting or solicitations is appropriate in light of the educational mission of the schools and in compliance with the law. The guidelines set forth in this policy are to be interpreted and applied in accordance with the United States Constitution and other applicable legal requirements.

Advance Permission Required

Individuals or entities who wish to distribute, post information or solicit students on school district premises must first obtain permission from the district administrator or designee(s), who will conduct a review in accordance with the guidelines of this policy.

Procedures Governing Distribution and Posting of Material

- Individuals or entities that wish to distribute materials must submit a written request and a copy of the material to the district administrator or designee at least 24 hours in advance of the time for distribution or posting. The request must contain the name and phone number of the individual submitting the request, the date(s) of the proposed distribution or posting and the school(s) involved.
- The district administrator or designee shall review all requests for distribution or posting of material based upon the guidelines set forth below. If the district administrator or designee denies or limits a request to distribute material, the individual or entity may appeal the denial or limitation to the BOE by filing a written request for review by the BOE at the district administrator's office within five school days from the date of the denial.

Governance of Distribution and Posting of Nonschool Materials

- Prohibited Nonschool Material
The district administrator or designee shall deny a request for distribution and/or posting of the following materials that:
 - Contain obscene, profane or pornographic subject matter, determined by reference to the material's intended recipients.
 - Impinge upon the rights of other students or that encourages actions which endanger the health or safety of others.
 - Invade the privacy of others.
 - Incite or encourages illegal behavior.

- Devote to the advertisement of commercial products or services, when such products or services are not offered in connection with fund-raising or other activities by a nonprofit organization.
 - Present a reasonable probability that its distribution to students will substantially disrupt or materially interfere with the proper and orderly operation or discipline of the school or school sponsored activities.
- Time, Place, and Manner of Distribution
The distribution or posting of material will generally be restricted to designated bulletin boards and areas provided in the school office. However, the district administrator or designee may establish additional or alternative uniform and reasonable time, place, and manner guidelines for the distribution of materials, taking into account the ages of students at a school and the physical layout of school premises. Time, place, and manner restrictions shall be designed to promote the orderly distribution of material while preventing disruptions of, or interference with, the school curriculum, the orderly ingress and egress from the school, the safe and efficient movement of persons on school premises and the orderly operation of the school.
 - Presentations to Students
Nonschool individuals and entities shall not be allowed to make face-to-face presentations of nonschool information to students in the classroom or other areas of the school. This policy does not apply to school-sponsored activities.
 - School Announcements
Announcements during the school day shall be limited to school-sponsored and school-related events and activities, with the following exception. Emergency cancellation of student events or activities that are not school-sponsored or school-related events may be announced when there are not reasonable alternative means of communicating with students regarding the cancellation including immediately before/after school.
 - Reservation of Authority
Nothing in this policy shall be deemed to restrict the district administrator or designee from establishing reasonable time, place, manner restrictions on a case-by-case basis so long as such restrictions are nondiscriminatory and viewpoint neutral.

Notwithstanding the standards set forth above, the BOE reserves the authority of its district administrator and designee(s) to prohibit or place restrictions upon the distribution of materials on school premises based upon pedagogical or educational concerns associated with a proposed distribution of materials.

- Nondiscrimination and Nonendorsement
In administering this policy, MAPSD officials, employees and agents shall not discriminate between materials proposed for distribution on the basis that materials contain a viewpoint which represents a favored or disfavored point of view.

Permission to distribute materials is not an endorsement of an activity, person, organization or the subject matter of the material by MAPSD or any of its officials, agents or employees.