

**MEDFORD AREA PUBLIC SCHOOL DISTRICT  
RURAL VIRTUAL ACADEMY**

**DATE ADOPTED: May 19, 2016**

**FILE SECTOR: RURAL VIRTUAL ACADEMY  
POLICY TITLE: HIGH SCHOOL CREDIT FOR  
COURSES TAKEN BY PRE-HIGH  
SCHOOL STUDENTS**

In accordance with section 118.33(1)(em) of the state statutes, the Medford Area Public School District Board of Education and Rural Virtual Academy Governance Board approve and authorize students in grades 7 and 8 to potentially earn high school credit under the following conditions:

1. The student's performance on a state-mandated assessment required under section 118.30 of the state statutes, or a similar examination approved by the RVA Governance Board, demonstrates that the student is academically prepared for coursework that is offered in the high school grades;
2. The credit is earned in a course that is taught by a teacher who is licensed to teach the subject in the high school grades;
3. The credit is earned in a course that is taught using a curriculum and assessments that are equivalent to the curriculum and assessments used to teach the subject in the high school grades; and
4. RVA consortium students may have to meet alternate or additional requirements as required by local school board policy to have earned credits apply towards local graduation requirements. It is incumbent upon RVA consortium parents to seek local school board approval for these credits towards graduation. (See form RVA-IGHA-E).

It is recognized that school boards are not required to award high school credit towards graduation for courses taken by students in grades 7 and 8.

**CROSS REFERENCE: RVA-IKE, RVA-IKF**

**LEGAL REFERENCE: 118.33(1)(em) Wis. Stats.; 2013 Wisconsin Act 138**

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**PROCEDURES FOR AWARDING HIGH SCHOOL CREDIT TO PRE-HIGH SCHOOL STUDENTS**

Annually, the RVA Administrator and/or designee will review all course offerings in grades 7 and 8 to determine which courses will be allowed to be taken for high school elective credit.

Upon enrollment, eligible students in grades 7 and 8 will be provided the option of registering for courses which could earn them high school credit.

Eligible students in grades 7 and 8 who choose to take these courses will be allowed to enroll and experience high school level courses. Students who pass the course will be awarded high school credit towards graduation. Courses passed will appear on the student's official transcript upon entering high school. Course grade and grade point average will not be factored on the student's high school transcript. Grades assigned will only impact the grade point average at the student's current grade level.

Upon completion of the course, students will be awarded a "Pass" or "Fail" grade. RVA policy IKE states, "*Pass ("P") grades may be awarded to students for completion of school requirements that have no effect on grade point average. A "P" grade indicates that the student has completed the school requirement for grade advancement or graduation. Credit may be awarded for a student receiving a "P" grade.*" Therefore, all earned credit(s) will be applied to the student's permanent transcript. These credits will count towards fulfillment of graduation requirements.

Students who fail the course will receive an "F". RVA policy IKE states, "*F = 0 points - indicates failure*". Pre-high school students earning an "F" in a high school course will not have the "F" impact their high school transcript. The "F" will only apply towards the student's elementary/ middle report card.

Health Education is the exception. In accordance with section 118.33(1)(e)(2) students who take Health in grades 7 or 8 may take the course for high school credit. This ½ credit will be applied to the high school transcript along with the actual course grade and corresponding grade point average.

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**Student Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Wisconsin law 118.33(1)(em) allows parents/ guardians to permit their children to take part in district offered and approved courses in grades 7 and 8 to potentially earn high school credit. **Once coursework is placed on a high school transcript it becomes a permanent part of the student's academic record and cannot be removed.**

Prior to taking the course, (with the exception of Health Education in grades 7 or 8), this form is to be completed by the parent and RVA Administrator or designee. Additionally, if the student is attending the RVA within a consortium district, the form must also be signed by an RVA consortium administrator or designee. All necessary signatures must be present in order for the student to receive approval to take the course.

<b>Course Title</b>	<b>Credit</b>	<b>Instructor</b>

**I agree to have my child participate in the above course(s) and have the potential earned credit(s) applied to my child's high school transcript:**

Parent/ Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**The student is approved to enroll in the above course(s):**

RVA Administrator/ Designee: \_\_\_\_\_ Date: \_\_\_\_\_

RVA Consortium Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
Designee: \_\_\_\_\_

Signed form is to be included in student cumulative file. Upon course completion of course forward results to RVA Office for posting to transcript:

Date: \_\_\_\_\_ Posted By: \_\_\_\_\_