

Medford Area Public School District	Contractor Safety Safety Checklist for Contractors	Created: 04/04/2017	
Job Title:			
Date:	Print Name	Signature	
Site Representative:			
Contractor:			
Contractor Supervisor:			
Contractor's Employee:			
Contractor's Employee:			
General Contractor Safety Requirements		Reviewed Site Rep. Initial's	Understood Contractor's Initial's
1. Contractors are required to follow all local, state, and federal (OSHA) regulations, as well as all School District of Medford policies and procedures.			
2. Contractors must furnish MSDS/SDS to the site representative for all hazardous materials to be utilized on the project within five work days of its use.			
3. Contractors must be trained in all OSHA required topics applicable to the job (electrical safety, lockout/tagout, respiratory protection, hearing conservation, hazard communication, confined space entry, emergency procedures, fire suppression equipment, and first aid) prior to beginning work.			
4. Contractors must utilize all necessary Personal Protective Equipment (PPE) for their work including but not limited to: 1. Hard hats 2. Safety glasses 3. Face protection 4. Work gloves and clothing 5. Hearing protection 6. Fall Restraint System 7. Specialty equipment as required for specific tasks (welding equipment, respirators, etc).			
5. All contractor tools including but not limited to: scaffolding, ladders, forklifts, cranes, hoisting equipment, etc., must be in good condition, properly rated for the job, inspected and up to date, and meet all applicable OSHA and industry standards.			
6. Contractor equipment and tools must be inspected by the user for defects prior to use.			
7. All contractor compressed gas bottles must be properly handled, transported, and stored.			
8. Contractor work area must be secured to prevent unauthorized personnel from entering the Work area.			
9. All containers must be labeled as to contents and applicable MSDS/SDS information available upon request.			
10. The use of alcohol or non-prescription drugs or the possession of weapons of any kind is strictly prohibited. Contractors must exercise good housekeeping practices at all times and maintain a safe and orderly work site.			
11. All contractor electrical installations or repairs must be performed by qualified and State certified electrician(s).			
12. All contractors should be aware lead and/or asbestos hazards may exist within school District owned/leased facilities.			

The individual responsible for bringing in the contractor is responsible for the contractor's actions while on site. Failure to follow all local, state, and federal regulations as well as all School District of Medford policies may result in disciplinary actions up to and including termination of contract. Should an individual have any questions pertaining to Safety and Health regulations or School District of Medford policies they may contact Dave Makovsky, Director of Buildings and Grounds at 715-748-5951 Ext 452

