



# Medford Area Public School District

124 West State Street  
Medford, WI 54451-1771  
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District Website: [www.medford.k12.wi.us](http://www.medford.k12.wi.us)  
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*Pat Sullivan*, District Administrator  
*Jeff Albers*, Dir. of Business Services  
*Laura Lundy*, Dir. of Curriculum and Instruction  
*Joseph Greget*, Dir. of Spec. Ed. & Student Services

## Request for Records

DATE: \_\_\_\_\_

The following student(s) has/have enrolled in the Medford Area Public School District:

| NAME | D.O.B. | GRADE |
|------|--------|-------|
|      |        |       |
|      |        |       |
|      |        |       |
|      |        |       |

School formerly attended:

Name of School: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Did family qualify for free or reduced priced meals for the current school year?  Yes  No

If yes, which did the family receive?  Free  Reduced

Date of eligibility: \_\_\_\_\_ Check one:  Direct certification  Paper form

Please forward grades and all pertinent health and school records, including all Special Education records, psychological and behavioral records, ACCESS scores and/or W-APT scores to:

**Medford Area Public Schools**  
**Director of Student Services**  
**124 West State Street**  
**Medford, WI 54451**

For Wisconsin School Locator System purposes, Medford's number is 3409.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Parent/Guardian

Parental Permission (Signature) is not required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1976. Vol. 41, No. 118, Page 24673).