

Curriculum & Stipend Pay - Time Sheet

Medford Area Public School District

****Curriculum & Stipend pay will be included on regular payroll checks.****

****Time Sheets are due on the 5th and 20th of each month.****

DO NOT USE RED INK

PAYROLL PERIOD: Mo/Day/Yr: ___/___/___ - ___/___/___ (Beginning) (Ending)	EMPLOYEE NAME (Please Print)
BUILDING LOCATION: <input type="checkbox"/> MASH <input type="checkbox"/> MAMS <input type="checkbox"/> MAES <input type="checkbox"/> SES <input type="checkbox"/> DIST. OFFICE	
JOB CATEGORY: <input type="checkbox"/> Assistant <input type="checkbox"/> Cook <input type="checkbox"/> Custodian <input type="checkbox"/> Secretary <input type="checkbox"/> Student <input type="checkbox"/> Teacher <input type="checkbox"/> Other _____	

CIRCLE DATES WORKED		ACTUAL TIME WORKED				TOTAL HOURS WORKED	PAY RATE	TOTAL PAY
		Start	Finish	Start	Finish			
6	21							
7	22							
8	23							
9	24							
10	25							
11	26							
12	27							
13	28							
14	29							
15	30							
16	31							
17	1							
18	2							
19	3							
20	4							
	5							
TOTAL HOURS						X \$ _____ =		

Date	Explanation of Work	Date	Explanation of Work

Accounting Code

FD	LOC	OBJ	FUNCTION	PROJ	AMOUNT

Employee's Signature	Date	Administrator Signature	Date
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