

# Educational Credit Application Form

Instructions: Choose either Option 1 OR Option 2. Answer all questions under that option and return the completed form to your building principal. **Note: 1 grad credit = 15 PDUs.**

## Option 1

Yes No

- ☐ ☐ I am participating in an approved graduate program.
- ☐ ☐ I have presented, or have attached evidence of acceptance into the graduate program.
- ☐ ☐ I have presented, or have attached a program course list for completion of that graduate program (degree plan).
- ☐ ☐ This course is an elective but will be accepted by the university as part of my degree plan (no more than 9 elective credits will be approved).
- ☐ ☐ I am requesting \_\_\_\_\_ PDU hours.
- ☐ ☐ I have previously taken this course or one nearly identical to it.

## Option 2

Yes No

- ☐ ☐ I am participating in this graduate course as an enrichment course (not seeking a degree).
- ☐ ☐ The graduate credits are from an accredited college or university and meet the requirements of the UW system and DPI for graduate course work.
- ☐ ☐ I am requesting \_\_\_\_\_ PDU hours.
- ☐ ☐ I have previously taken this course or one nearly identical to it.

Graduate course work must be such that it applies to a program which is relevant to an educational certification as recognized by DPI licensing. Applications for duplicate or nearly identical credentials, courses and/or degrees which have already been completed will be denied.		Date submitted:	
Name:		School: Alt HS   SOAR   RVA   DO SES   MAES   MAMS   MASH	
Session Course To Be Taken: <input type="checkbox"/> Summer (yr.) _____ <input type="checkbox"/> Fall (yr.) _____ <input type="checkbox"/> Spring (yr.) _____ <input type="checkbox"/> Other _____		Anticipated Course Completion Date:	
Course Number.:	Course Title:		
Number of Credits:	University:		
Course Description:			

**I acknowledge that the district will reimburse a maximum of three credits per year.**

Signature

Date

Received By:

*For Office Use Only*

- ☐ Approved  
☐ Disapproved

Principal

Date

District Administrator

Date