

Earn extra money and gain experience in a school setting

Intermittent and On-call Substitutes needed for the Medford Area Public School District

Teacher substitutes follow regular teacher's lesson plans to ensure consistency and optimal learning, assign classwork and homework as necessary, maintain a well-managed classroom and positive learning environment, supervise students in and out of the classroom. Qualifications include: Associate's or Bachelor's degree, appropriate Wisconsin Department of Public Instruction teaching or short-term substitute license. **\$110.00 per day effective 1/1/19 plus a district provided lunch.**

Assistant substitutes ensure the progress of education by assisting classroom teachers with students both individually or in small groups and have the ability to work with students with physical and/or learning disabilities.

Secretarial substitutes perform assigned office duties efficiently and effectively; good communication skills; ability to work with students, parents and staff in a professional and confidential manner; technology skills and office experience beneficial.

Custodial substitutes stock, clean, wash, sweep and scrub floors. Requires the ability to work independently, assume responsibility of all cleaning required and attention to detail. Considerable standing, lifting and bending required.

Applicant must be a high school graduate. **\$11.00 per hour plus a district provided lunch.**

Interested individuals for all positions should obtain an application from our website at www.medford.k12.wi.us, click on "employment opportunities" and select the support staff application form. Complete and return application to:

Medford Area Public School District
Human Resources
124 W. State Street
Medford WI 54451

ALL POSITIONS ARE SUBJECT TO THE SCHOOL DISTRICT'S CRIMINAL RECORDS, DRUG TESTING AND PHYSICAL EXAMINATION POLICIES.

An Equal Opportunity Employer